SCHILLER PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE BOARD MEETING
FEBRUARY 12, 2026

A. Call to Order

a. President Fanselow called the meeting to order at 7:01pm.

B. Pledge of Allegiance

C. Roll Call

a. **Present Trustees:** Audrey Fanselow, President; Diana Caffero, Vice President; Diane Morioka, Treasurer; Jennifer Yarnell, Secretary; Earl Gilpin; Karen Lima; Patricia Sanchez.
b. **Also Present:** Kendall Santucci, Library Director; Laura Williams, Assistant Director/Children's Librarian; Guadalupe Rodriguez, Administrative/Technical Services Manager.
c. **Absent:** Terri Sheridan, Village Trustee & Library Liaison
d. A quorum was present.

D. Guests and Public Commentary

Jim Wagener, Darren Schretter of Studio GC conducted a facility assessment discussion with the board.

E. Minutes from Previous Meetings

a. Minutes from the Regular Board Meeting of January 8, 2026
A MOTION was made by Trustee Lima and seconded by Trustee Morioka to approve the minutes from the Regular Board Meeting on January 8, 2026. Motion carried unanimously.
b. Minutes from the Wish List Committee Meeting on January 8, 2026.
A MOTION was made by Trustee Gilpin and seconded by Trustee Yarnell to approve the Minutes from the Wish List Committee Meeting on January 8, 2026. Motion carried unanimously.

F. Financial Report – Treasurer's Report February 2026

a. A MOTION was made by Trustee Morioka and seconded by Trustee Yarnell to approve the checks written in February 2026, #32465 - #32498, totaling $35,326.66 from the General Revenue Fund. Motion carried unanimously.

G. Director's Report-February 2026

a. A MOTION was made by Trustee Gilpin and seconded by Trustee Lima to approve the Director's Report for February 2026. Motion carried unanimously. Director Santucci noted her intention to add ALA attendance as an action item for the next meeting. Director Santucci stated that the library has received its EIN and is now in the process of beginning to use Paylocity for payroll, with implementation expected in mid-March. Director Santucci discussed a resolution requesting engagement with the Cook County Treasurer and other relevant Cook County officials regarding the issuance of property tax bills.

H. Executive Session

a. To Conduct Review of Closed Session Minutes
b. To discuss appointment, employment, leave, resignation, compensation, discipline, or dismissal of specific employees of library
c. Evaluation of Director's Performance during contract period

i. A MOTION was made by Trustee Lima and seconded by Trustee Caffero to enter Executive Session at 7:46p.m. Motion carried unanimously.

SCHILLER PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE BOARD MEETING
FEBRUARY 12, 2026

ii. A MOTION was made by Trustee Lima and seconded by Trustee Morioka to adjourn Executive Session at 8:42p.m. Motion carried unanimously.

Roll Call to Reconvene: 8:42pm

a. **Present Trustees:** Audrey Fanselow, President; Diana Caffero, Vice President; Diane Morioka, Treasurer; Jennifer Yarnell, Secretary; Karen Lima; Earl Gilpin; Patricia Sanchez.
b. **Also Present:** Kendall Santucci, Library Director; Laura Williams, Assistant Director/Children's Librarian; Guadalupe Rodriguez, Administrative/Technical Services Manager.
c. **Absent:** Terri Sheridan, Village Trustee & Library Liaison
d. A quorum was present.

I. Committee Reports

a. Village of Schiller Park Community Events Report

J. Old Business

None

K. New Business

a. **Server Room Air Conditioning Replacement Option Selection**
A MOTION was made by Trustee Morioka and seconded by Trustee Lima to approve the selection of the Denso Climate Pro X14 model for the server room air conditioning replacement. Motion carried unanimously.
b. **Action of Review of Closed Session Minutes**
A MOTION was made by Trustee Yarnell and seconded by Trustee Morioka to keep the minutes of the Executive Sessions of the Schiller Park Public Library Board closed to the public. Motion carried unanimously.
c. **Approval of 2026-27 Wish List**
A MOTION was made by Trustee Gilpin and seconded by Trustee Yarnell to approve the 2026-27 Wish List. Motion carried unanimously.
d. **Proposal: Metropolitan Family Services Employee Assistance and Work-Life Program Benefit-**
A MOTION was made by Trustee Yarnell and seconded by Trustee Morioka to approve the proposal for Metropolitan Family Services Employee Assistance and Work-Life Program benefit, consisting of five sessions at an annual flat rate of $1,400. Motion carried unanimously.
e. **A Resolution Calling On Cook County Treasurer and Other Cook County Officials Responsible for the Issuance of Property Tax Bills to Resolve Systemic Issues**
A MOTION was made by Trustee Yarnell and seconded by Trustee Gilpin to approve Resolution 26-01: A Resolution Calling On Cook County Treasurer and Other Cook County Officials responsible for the issuance of property tax bills to address and resolve systemic issues. Motion carried unanimously.

f. **Discussion of Possible FY 2026-27 Capital Project(s)**

L. Communications

SCHILLER PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE BOARD MEETING
FEBRUARY 12, 2026

a. **Per Capita Grant Application Submission**
b. **FY2025 Audit Update**

M. Village of Schiller Park Liaison Report

None

N. Trustee Comments-Non-Agenda Items

Trustee Yarnell expressed support for employee participation in ALA activities this year.

O. Adjournment

A MOTION was made by Trustee Yarnell and seconded by Trustee Lima to adjourn the meeting at 9:26pm. Motion carried unanimously.

P. Next Meeting, March 12, 2026, 7:00pm

Respectfully submitted,

Jennifer Yarnell

Secretary