

**SCHILLER PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE BOARD MEETING  
FEBRUARY 13, 2025**

**A. Call to Order**

- a. President Fanselow called the meeting to order at 7:01p.m.

**B. Pledge of Allegiance**

**C. Roll Call**

- a. **Present Trustees:** Audrey Fanselow, President; Diana Caffero, Vice President; Diane Morioka, Treasurer; Jennifer Yarnell, Secretary; Earl Gilpin; Karen Lima; Patricia Sanchez.
- b. **Also Present:** Kendall Santucci, Library Director; Laura Williams, Assistant Director/Children's Librarian; Guadalupe Rodriguez, Administrative/Technical Services Manager.
- c. **Absent:** Terri Sheridan, Village Trustee & Library Liaison
- d. A quorum was present.

**D. Guests and Public Commentary**

President Fanselow presented N. Walker with a graduation certificate on behalf of the Library Board for his completion of 1,000 Books before Kindergarten. The Walker Family thanked the Library Board for celebrating their son.

**E. Minutes from Previous Meetings**

- a. Minutes from the Regular Board Meeting of January 9, 2025  
A MOTION was made by Trustee Lima and seconded by Trustee Caffero to approve the minutes from the Regular Board Meeting on January 9, 2025. Motion carried unanimously.
- b. Minutes from the Wish List Committee Meeting on January 9, 2025.  
A MOTION was made by Trustee Gilpin and seconded by Trustee Yarnell to approve the Minutes from the Wish List Committee Meeting on January 9, 2025. Motion carried unanimously.

**F. Financial Report – Treasurer's Report February 2025**

- a. A MOTION was made by Trustee Gilpin and seconded by Trustee Sanchez to approve the checks written in February 2025, #32062 - #32095, totaling \$46,349.54 from the General Revenue Fund Including any corrections suggested by the treasurer. Motion carried unanimously.

**G. Director's Report-January 2025**

- a. A MOTION was made by Trustee Gilpin and seconded by Trustee Sanchez to approve the Director's Report for February 2025. Motion carried unanimously. Director Santucci thanked Trustee Gilpin for his donation of treats for the Seniors Wii Bowling Program. Trustee Caffero had an inquiry about the program that the library will be hosting on February, 18, 2025, at Short Fuse Brewery. Director Santucci replied, that this will be the first time that the library hosted a trivia night and everyone was welcome to attend. Trustee Morioka had an inquiry about the Soundbath Meditation Program, Director Santucci replied, that the program offers a meditation session using ambient sounds.

**H. Executive Session**

- a. **To discuss appointment, employment, leave, resignation, compensation, discipline, performance, or dismissal of specific library employees.**

**SCHILLER PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE BOARD MEETING  
FEBRUARY 13, 2025**

- i. A MOTION was made by Trustee Yarnell and seconded by Trustee Morioka to enter Executive Session at 7:15p.m. Motion carried unanimously.
- ii. A MOTION was made by Trustee Lima and seconded by Trustee Gilpin to adjourn Executive Session at 8:23p.m. Motion carried unanimously.

**Roll Call to Reconvene: 8:36pm**

- a. **Present Trustees:** Audrey Fanselow, President; Diana Caffero, Vice President; Diane Morioka, Treasurer; Jennifer Yarnell, Secretary; Karen Lima; Earl Gilpin; Patricia Sanchez.
- b. **Also Present:** Kendall Santucci, Library Director; Laura Williams, Assistant Director/Children's Librarian; Guadalupe Rodriguez, Administrative/Technical Services Manager.
- c. **Absent:** Terri Sheridan, Village Trustee & Library Liaison
- d. A quorum was present.

**I. Committee Reports**

The Wish List Committee met before the Regular Board Meeting of January 9, 2025, to discuss the final draft to be presented at the Regular Board Meeting of February 13, 2025.

**J. Old Business**

- a. **Action of Review of Closed Session Minutes/ Proposal to destroy verbatim recordings of Executive Sessions from 18 months ago or older (5 ILCS 120/2.06)**  
A MOTION was made by Trustee Yarnell and seconded by Trustee Lima to keep the minutes of the Executive Sessions of the Schiller Park Public Library Board closed to the public and to destroy verbatim recordings of Executive Sessions from 18 months ago or older per Illinois law 5 ILCS 120/2.06. Motion carried unanimously.
- b. **Approval of 2025/26 Wish List**  
A MOTION was made by Trustee Gilpin and seconded by Trustee Lima to approve the 2025/26 Wish List. Motion carried unanimously.
- c. **Proposal to Establish Wintrust Government Funds Account**  
A MOTION was made by Trustee Morioka and seconded by Trustee Lima to approve the Proposal to Establish Wintrust Government Funds Account. Motion carried unanimously.

**K. New Business**

- a. **Logo Branding Review**  
Director Santucci presented the board with the three final Logo Brands for review.
- b. **Farmers Market Seasonal Event Proposal**  
A MOTION was made by Trustee Yarnell and seconded by Trustee Morioka to approve the Farmers Market Seasonal Event Proposal. Motion carried unanimously.
- c. **Proposal for Staff and Trustees to attend the 2025 ALA Annual Conference**  
A MOTION was made by Trustee Yarnell and seconded by Trustee Morioka to approve Proposal for Staff and Trustees to attend the 2025 ALA Annual Conference. Motion carried unanimously.

**L. Communications**

- a. **Per Capita Grant Application 2025**

**SCHILLER PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE BOARD MEETING  
FEBRUARY 13, 2025**

**M. Trustee Comments**

None

**N. Adjournment**

A MOTION was made by Trustee Lima and seconded by Trustee Sanchez to adjourn the meeting at 8:53pm. Motion carried unanimously.

**O. Next Meeting, March 13, 2025, 7:00 pm**

Respectfully submitted,

*Jennifer Yarnell*

Secretary