

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE BOARD MEETING
December 5, 2024**

A. Call to Order

- a. President Fanselow called the meeting to order at 7:00p.m.

B. Pledge of Allegiance

C. Roll Call

- a. **Present Trustees:** Audrey Fanselow, President; Diana Caffero, Vice President; Diane Morioka, Treasurer; Jennifer Yarnell, Secretary; Earl Gilpin; Patricia Sanchez.
- b. **Also Present:** Kendall Santucci, Library Director; Guadalupe Rodriguez, Administrative/Technical Services Manager.
- c. **Absent:** Trustee, Karen Lima; Laura Williams, Assistant Director/Children’s Librarian; Terri Sheridan, Village Trustee & Library Liaison.
- d. A quorum was present.

D. Guests and Public Commentary

None

E. Minutes from Previous Meetings

- a. Minutes from Regular Board Meeting on November 14, 2024
 - i. A MOTION was made by Trustee Caffero and seconded by Trustee Sanchez to approve the minutes from the Regular Board meeting on November 14, 2024. Motion carried unanimously.

F. Financial Report – Treasurer’s Report December 2024

- a. A MOTION was made by Trustee Gilpin and seconded by Trustee Morioka to approve the checks written in December 2024, #31210 - #312029, totaling \$14,475.54 from the General Revenue Fund. Including any corrections suggested by the treasurer after the meeting. Motion carried unanimously.

G. Director’s Report -December 2024

- a. A MOTION was made by Trustee Yarnell and seconded by Trustee Sanchez to approve the Director’s Report for December 2024. Motion carried unanimously. Director Santucci stated that the replacement part for the HVAC system arrived.

H. Committee Reports

None

I. Old Business

a. StudioGC Abatement & Renovation Proposals Discussion

Director Santucci provided an update to the board about her meeting with StudioGC. She stated that StudioGC is compiling an informative presentation for the board.

J. New Business

a. Logo Branding Project Discussion

Director Santucci presented the board with some Logo branding suggestions and staff feedback. Trustees shared feedback and suggestions to the Director.

b. Proposal to Close Chase Savings Account and Transfer Funds to Illinois Funds-

- i. A MOTION was made by Trustee Caffero and seconded by Trustee Yarnell to approve the proposal to close Chase Savings Account and Transfer Funds to Illinois Funds. Vote was 6-0 against; motion failed.

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c. Proposal to Add Video Games to Library Collection

- i. A MOTION was made by Trustee Caffero and seconded by Trustee Gilpin to approve the Proposal to add video games to the library collection. Motion carried unanimously.

K. Communications

a. Serving Our Public 4.0: Standards for Illinois Public Libraries, Chapter 13

Director Santucci discussed the library's progress toward meeting all items on the checklist at the end of each chapter.

L. Trustee Comments-Non-Agenda Items

Trustee Caffero shared some insights from her attendance at the Library Legislative's Committee Meeting. Trustee Fanselow mentioned to the Board that the following committees, Wishlist & Budget & Finance will each meet in January & February, 2025 in preparation for the Financials meeting being held in March 2025. Director Santucci invited the board to a luncheon hosted by the Village of Schiller Park.

M. Adjournment

- i. A MOTION was made by Trustee Gilpin and seconded by Trustee Morioka to adjourn the meeting at 8:05pm. Motion carried unanimously.

N. Next Meeting, January 9, 2025, 7:00 pm

Respectfully submitted,

Jennifer Yarnell
Secretary