

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE POLICY COMMITTEE
AUGUST 8, 2024**

A. Call to Order

- a. President Fanselow called the meeting to order at 6:31p.m.

B. Roll Call

- a. **Present Trustees:** Audrey Fanselow, President; Diana Caffero, Vice President; Trustee, Karen Lima.
- b. **Also Present:** Kendall Santucci, Library Director; Laura Williams, Assistant Director/Children’s Librarian; Guadalupe Rodriguez, Administrative/Technical Services Manager.
- c. **Absent: None**
- d. A quorum was present.

C. Guests and Public Commentary

None

D. Discussion of proposed policy updates to the Draft Updated Circulation Policy

- a. Director Santucci presented the following proposed policy updates to the Draft Updated Circulation Policy to the committee.
- b. The committee agreed to consider these proposed policy updates with suggested edits at the August 8, 2024, Board meeting.

E. Discussion of proposed policy updates to the Draft New Confidentiality of Library Records Policy

- a. Director Santucci presented the following proposed policy updates to the Draft New Confidentiality of Library Records Policy to the committee.
- b. The committee agreed to consider these proposed policy updates at the August 8, 2024, Board meeting.

F. Discussion of proposed policy updates to the Draft Updated Library Meeting & Study Room Policy

- a. Director Santucci presented the following proposed policy updates to the Draft Updated Library Meeting & Study Room Policy to the committee.
- b. The committee agreed to consider these proposed policy updates with suggested edits at the August 8, 2024, Board meeting.

G. Discussion of proposed policy updates to the Draft Updated Internet Acceptable Use Policy

- a. Director Santucci presented the following proposed policy updates to the Draft Updated Internet Acceptable Use Policy to the committee.
- b. The committee agreed to consider these proposed policy updates at the August 8, 2024, Board meeting.

G. Adjournment

- a. A MOTION was made by Trustee Lima and Seconded by Trustee Caffero to adjourn the meeting at 6:55pm. Motion carried unanimously.

Respectfully submitted,

Guadalupe Rodriguez

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Recording Secretary
Administrative/Technical Services Manager