

**SCHILLER PARK PUBLIC LIBRARY
BUDGET AND FINANCE COMMITTEE
MINUTES OF THE BOARD MEETING
March 14, 2024**

A. Call to Order

President Fanselow called the meeting to order at 6:28pm

B. Roll Call

- a. **Present:** Audrey Fanselow, President; Diana Caffero, Vice President; Diane Morioka*, Treasurer. *Library Trustee Morioka arrived at 6:26pm.
- b. **Also Present:** Kendall Santucci, Library Director; Laura Williams; Assistant Director/Youth Services Librarian; Guadalupe Rodriguez, Administrative/Technical Services Manager.
- c. **Absent: None**

C. Guests and Public Commentary

None

D. Creation of the Schiller Park Public Library Budget for Fiscal Year 2024/25

Director Kendall and Assistant Director Williams presented a proposed budget for FY 2024/25 and discussed the basis for each line item individually. Director Santucci requested and was advised to purchase some items from the approved 2024/25 Wish List during the current fiscal year if the budget allows, to reduce expenditures on the proposed budget for 2024/25.

Director Santucci was directed to create a final draft of the 2024/25 budget with a correction to this current fiscal year's Tax Levy Rate. The Committee will then make their recommendations to the Board at the Board meeting on April 2, 2024.

E. Adjournment

A MOTION was made by Trustee_Caffero and seconded by Trustee Morioka to adjourn the meeting at 6:49pm. Motion carried unanimously.

Respectfully submitted,

Guadalupe Rodriguez
Recording Secretary
Administrative/Technical Services Manager