

**SCHILLER PARK PUBLIC LIBRARY
BUDGET AND FINANCE COMMITTEE
MINUTES OF THE BOARD MEETING:
April 17, 2023**

A. Call to Order

President Fanselow called the meeting to order at 5:17p.m.

B. Roll Call

- a. **Present:** Audrey Fanselow, President; Diana Caffero, Vice President; Diane Morioka, Treasurer.
- b. **Also Present:** Valerie Marshall, Library Director; Laura Williams, Assistant Director/Youth Services Librarian.

C. Guests and Public Commentary

None

D. Scope of Director's Hiring Authority

The committee confirmed that, based on library statutes and past practices, the Library Director may set the compensation for a new hire for any position that was already approved in the budget, up to that position's midpoint as listed on the salary schedule, without further consulting the Board.

E. Audit Proposal for the previous (2022-2023) Fiscal Year

Director Marshall presented a proposal from the Village's new auditing vendor for the Library to have a separate audit from the Village. It was discussed that prior to this committee meeting, a meeting was held with the Village Mayor, Library Board President, Library Board Vice President, Village Manager and Library Director to clarify why a separate audit is needed for the Library when the Library has always been part of the Village's audit in the past. The Village Manager agreed to reach out to the new vendor to further clarify why a separate audit is needed before this matter is presented to the full Board.

F. Adjournment

A MOTION was made by Trustee Caffero and seconded by Trustee Morioka to adjourn the meeting at 5:52pm. Motion carried unanimously.

Respectfully submitted,

Valerie Marshall

Director
Schiller Park Public Library