

**SCHILLER PARK PUBLIC LIBRARY  
BUDGET AND FINANCE COMMITTEE  
MINUTES OF THE BOARD MEETING:  
March 13, 2023**

**A. Call to Order**

President Fanselow called the meeting to order at 6:04pm

**B. Roll Call**

- a. **Present:** Audrey Fanselow, President; Diana Caffero, Vice President; Diane Morioka, Treasurer.
- b. **Also Present:** Valerie Marshall, Library Director.
- c. **Absent:** Guadalupe Rodriguez, Administrative/Technical Services Manager.

**C. Guests and Public Commentary**

None

**D. Creation of the Schiller Park Public Library Budget for Fiscal Year 2023/24**

Director Marshall presented a proposed budget for FY 2023/24 and discussed the basis for each line item individually. Director Marshall noted she is waiting for more information from the Village of Schiller Park related to shared costs before finalizing the budget proposal. Director Marshall requested and was advised to purchase some items from the approved 2023/24 Wish List during the current fiscal year if the budget allows, to reduce expenditures on the proposed budget for 2023/24.

Director Marshall was directed to create a final draft of the 2023/24 budget and email it to the Budget Committee no later than March 31, 2023, to include the recommendations of the Budget and Finance Committee and in consideration of information to be obtained from the Village regarding shared costs. The Committee will then make their recommendations to the Board at the Board meeting on April 3, 2023.

**E. Adjournment**

A MOTION was made by Trustee Morioka and seconded by Trustee Caffero to adjourn the meeting at 7:21pm. Motion carried unanimously.

Respectfully submitted,

*Valerie Marshall*

Director  
Schiller Park Public Library