

**SCHILLER PARK PUBLIC LIBRARY  
BOARD OF DIRECTORS  
MINUTES OF THE BOARD MEETING:  
THURSDAY, APRIL 18, 2013**

**CALL TO ORDER**

President Stachura called the meeting to order at 7:07pm.

**ROLL CALL**

Catherine Stachura, Ellen Melnitzke, Barbara Piltaver, Malgorzata Rostecka, Mary Tedei. Tina J Setzer, Library Director. Absent: Carrie Jordan, Sandra Rosario.

A quorum was present.

**MINUTES**

A MOTION was made by Mary Tedei and seconded by Malgorzata Rostecka, to approve the minutes of March 28, 2013. Motion carried as amended to cross out "motion carried" under Committee Reports Planning & Policy.

**FINANCIAL REPORT**

A MOTION was made by Mary Tedei, and seconded by Malgorzata Rostecka to approve the Treasurer's Report for April, 2013, for checks #26672 through #26711, totaling \$72,291.97 from the General Revenue Fund. Motion carried.

Ms Setzer reported she received the claim checks and the insurance company will go after Chase Bank.

**LIBRARIAN'S REPORT**

A MOTION was made by Ellen Melnitzke and seconded by Malgorzata Rostecka to accept the Librarian's Report of April, 2013. Motion carried.

**COMMITTEE REPORTS**

**Budget & Finance**

President Stachura presented the Annual Budget FY 2013-14 which will be adopted during Executive Session.

**Planning & Policy**

A MOTION was made by Malgorzata Rostecka and seconded by Barbara Piltaver to approve the Non-resident Library Card Policy. Motion carried.

**GUESTS & PUBLIC COMMENTARY**

No one was in attendance.

**EXECUTIVE SESSION**

President Stachura began the Executive Session at 7:23pm, and Director Setzer was asked to stay for the session, as it involved library staff salaries

Executive Session ended at 7:30pm.

### **NEW BUSINESS**

#### **Salary Review**

A MOTION was made by Ellen Melnitzke and seconded Malgorzata Rostecka to approve a 3% increase for all library staff to match the village's staff increase. Motion carried.

#### **Final Approval of Annual Budget FY 2013-14**

A MOTION was made by Mary Tedei and seconded by Malgorzata Rostecka to accept the Annual Budget FY 2013-14. Barbara Piltaver abstained. Motion carried.

### **COMMUNICATIONS**

Malgorzata Rostecka received a suggestion from James Jurek (sp) to order some books.

Ms Setzer presented an Application for Meeting Room Use from Miss Meece's Summer Book club on April 24, 2013. A MOTION was made by Malgorzata Rostecka and seconded by Barbara Piltaver to approve the application. Motion carried.

### **ADJOURNMENT**

A MOTION was made by Barbara Piltaver and duly seconded by Mary Tedei, to adjourn the meeting. Motion carried. The meeting was adjourned at 7:43pm.

The next Library Board Meeting will be Thursday, May 23, 2013, at 7pm in the Lower Level of the Library.

Respectfully submitted,

*Ellen Melnitzke*

Ellen Melnitzke

Secretary

Mydocs/library board/minutes April, 2013