

**SCHILLER PARK PUBLIC LIBRARY  
BOARD OF DIRECTORS  
MINUTES OF THE BOARD MEETING:  
THURSDAY, OCTOBER 24, 2012**

**CALL TO ORDER**

President Stachura called the meeting to order at 7:02pm.

**ROLL CALL**

Catherine Stachura, Mary Tedei, Ellen Melnitzke, Carrie Jordan, Barbara Piltaver, Sandra Rosario, Malgorzata Rostecka, Tina J Setzer, Library Director.

A quorum was present.

**MINUTES**

A MOTION was made by Malgorzata Rostecka and seconded by Mary Tedei, to approve the minutes of September 27, 2012. The motion was approved.

**OLD BUSINESS**

Update of Power Outage – Ms Setzer reported she received another letter from Selective Insurance regarding the power outage claim. Based on the facts of our claim, they believe another party may be responsible for our loss. They will pursue this recovery on our behalf. There is nothing for us to do at this time. Ms Setzer updated saying it seems Com Ed is going to review our claim.

**FINANCIAL REPORT**

A MOTION was made by Malgorzata Rostecka, and seconded by Mary Tedei, to approve the Treasurer's Report for September, 2012, for checks #26369 through #26416, totaling \$92,544.99 from the General Revenue Fund. Motion carried unanimously.

Wagner, Sim & Co audited our financial statements for the year ended April 30, 2012. A copy of the Annual Treasurer's Report and Audit dated April 30, 2012 were distributed to all board members and are attached to official minutes.

**LIBRARIAN'S REPORT**

A MOTION was made by Sandra Rosario and seconded by Mary Tedei, to approve the Librarian's Report for October, 2012. Motion carried unanimously.

President Stachura and Library Director Setzer met with Kevin Barr, Village Manager, and Brian ?? to discuss our water bill and insurance. The Village budget's and pays a water bill as well as all residents and it goes into a separate account; that's why we get a water bill. Insurance was also discussed. We share the same Tax ID as the Village and it creates a problem that certain carriers won't look at us, thinking we are a part of the village. President Stachura formally requested that the library be added to the village's insurance plan; Ms Setzer has since been informed that the library cannot be added to their policy; the Village would help us, if it ever was problem for us to get insurance. Ms Setzer was directed to talk to our attorney, to find out why we cannot piggyback onto the Village's insurance.

**COMMITTEE REPORTS**

Communications – Chair Rostecka read one request: more Christmas movies and CDs.

**GUESTS & PUBLIC COMMENTARY**

No one was in attendance.

**NEW BUSINESS**

Annual Staff/Board Holiday Party - Discussion ensued whether to have a holiday party and if so, when and where. It was suggested to have the event outside of the library. A MOTION was made by Ellen Melnitzke, and duly seconded by Carrie Jordan, to have the annual staff/board holiday party on Friday December 14, 2012, using a budget not to exceed \$500.00. Motion carried. Ms Setzer will check for a venue.

December Board Meeting - A discussion ensued to move the December board meeting up, due to the holidays. A MOTION was made by Carrie Jordan, and duly seconded by Ellen Melnitzke, to change the December board meeting to Friday, December 14, 2012 at 6:30pm. Motion carried.

Annual Staff Holiday Gift – President Stachura entertained a motion for the annual staff holiday gift. A MOTION was made by Carrie Jordan, and seconded by Malgorzata Rostecka, to give a Target gift certificate of \$50 to staff over 5 years and \$20 under five years. Motion carried unanimously.

**COMMUNICATIONS**

We received a meeting room application from CEC Znanie, NFP, for January 12 & April 13, 2013 from 9am to 2pm. A MOTION was made by Carrie Jordan and seconded by Barbara Piltaver, to approve this requested. Motion carried unanimously.

**ADJOURNMENT**

A MOTION was made by Barbara Piltaver, and duly seconded by Malgorzata Rostecka, to adjourn the meeting. The meeting was adjourned at 7:34pm.

The next Library Board Meeting will be Thursday, November 15, 2012, at 7:00pm in the Lower Level of the Library, one week earlier than normal, due to Thanksgiving falling on the fourth Thursday in that month.

Respectfully submitted,

*Ellen Melnitzke*

Ellen Melnitzke

Secretary

Mydocs/library board/minutes October, 2012