

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
THURSDAY, November 15, 2012**

CALL TO ORDER

President Stachura called the meeting to order at 7:00pm.

ROLL CALL

Catherine Stachura, Mary Tedei, Ellen Melnitzke, Carrie Jordan, Barbara Piltaver, Sandra Rosario, , Tina J Setzer, Library Director. Absent: Malgorzata Rostecka

A quorum was present.

MINUTES

A MOTION was made by Sandra Rosario and seconded by Mary Tedei, to approve the minutes of October 25, 2012. The motion was approved.

FINANCIAL REPORT

A MOTION was made by Mary Tedei, and seconded by Sandra Rosario, to approve the Treasurer's Report for October, 2012, for checks #26418 through #26465, totaling \$69998.19 from the General Revenue Fund. Motion carried unanimously.

Tax Levy for FY 2013 – The Village of Schiller Park is proposing a zero percent increase from Tax Extension; therefore, the Library's Total Levy for 2012 would be \$957.797. We need to let the Village know by December 4th, what we would the library's levy to be. A MOTION was made by Carrie Jordan and seconded by Mary Tedei, to approve the Tax Levy for 2012. The motion was approved.

LIBRARIAN'S REPORT

A MOTION was made by Ellen Melnitzke and seconded by Mary Tedei, to approve the Librarian's Report for October, 2012. Motion carried unanimously.

Ms Setzer was directed to talk to our attorney, to find out why we cannot piggyback onto the Village's insurance. She is still waiting for a response.

COMMITTEE REPORTS

Planning and Policy – A meeting has been set for Wednesday, November 28, at 6pm to go over Team Management policies.

GUESTS & PUBLIC COMMENTARY

No one was in attendance.

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OLD BUSINESS

Annual Staff/Board Holiday Party -. Ms Setzer reported invitations will be sent out next week.

NEW BUSINESS

None.

ADJOURNMENT

A MOTION was made by Barbara Piltaver, and duly seconded by Ellen Melnitzke, to adjourn the meeting. The meeting was adjourned at 7:15pm.

The next Library Board Meeting will be Friday, December 14, 2012, at 6:30pm in the Lower Level of the Library, two weeks earlier than normal, due to the holidays.

Respectfully submitted,

Ellen Melnitzke

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Secretary

Mydocs/library board/minutes Nov 2012