

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING: MAY 24, 2012**

CALL TO ORDER

President Stachura called the meeting to order at 7:02 p.m.

ROLL CALL

Present: Catherine Stachura, Mary Tedei, Carrie Jordan, Malgorzata Rostecka, Sandra Rosario and Barbara Piltaver, Tina Setzer, Library Director.

Absent: Ellen Melnitzke.

President Stachura declared a quorum was present.

President Stachura appointed Mary Tedei, Acting Secretary.

MINUTES

A MOTION was made by Malgorzata Rostecka and seconded by Barbara Piltaver, to approve the minutes of April 19, 2012.

The motion was approved unanimously.

President Stachura distributed the April 19, 2012 Executive Session Minutes.

A MOTION was made by Carrie Jordan and seconded by Barbara Piltaver, to approve the Executive Session Minutes of the April 19, 2012.

The motion was approved unanimously.

FINANCIAL REPORT

A MOTION was made by Malgorzata Rostecka and seconded by Sandra Rosario, to approve the Treasurer's Report for May 2012, for checks 26115 through 26166, totally \$83,023.82 from the General Revenue Fund.

Mrs. Piltaver questioned a number of items on the Treasurer's Report: Ameritech; SWAN and Versatile Computers invoices.

Motion carried unanimously.

Paul Christensen, Finance Officer from the Village of Schiller Park attended the meeting to answer general questions from the Library Board regarding financial matters between the Village and the Library.

President Stachura asked regarding the relationship between the Library and the Village, IMRF, definition of the tax levy and budget, benefits of being a Library District, Library Bonds and the possibility of combining the Library and Village employee health insurance.

Mrs. Piltaver asked Mr. Christiansen to explain in more detail the tax levy, budget and how homeowner's get assessed.

LIBRARIANS REPORT

A MOTION was made by Malgorzata Rostecka and seconded by Sandra Rosario, to accept the Librarians Report for April 2012.

Motion carried unanimously.

ANNUAL REPORT

A MOTION was made by Sandra Rosario and seconded Malgorzata Rostecka, to accept the Annual Report for Fiscal Year 2011-2012.

Mrs. Piltaver offered a number of suggestions regarding the Annual Report submitted to the State. She suggested the possibility of establishing a Library Foundation. She also suggested adding the following questions to the Annual Report: “What exact topics are covered in staff development?” and “What are the age groups of cardholders?” .

Motion carried unanimously.

COMMITTEE REPORTS

Budget and Finance – No Meeting, No Report.

Planning and Policy-No Meeting, No Report.

Operations-No Meeting, No Report.

Employee Relations- A meeting is scheduled for after the Board Meeting.

Communication – James Jirik suggested the purchase of *Men Fitness* magazine and Leigh Styan suggested the purchase of *Economist* magazine.

Wish List-No Meeting, No Report.

GUESTS & PUBLIC COMMENTARY

Paul Christensen, Village of Schiller Park Finance Director.

EXECUTIVE SESSION

None.

NEW BUSINESS

None.

COMMUNICATIONS

None.

MEETING ROOM APPLICATION

None.

ADJOURNMENT

A MOTION was made by Carrie Jordan and seconded by Sandra Rosario to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 7:54 p.m.

The next Board Meeting will be Thursday, June 21st at 7:00 p.m. in the Lower Level of the Library.

Respectfully submitted,

Mary Tedei
Acting Secretary