

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
JANUARY 24, 2013**

The regular meeting of the Schiller Park Public Library was called to order at 7:00 p.m. by President Catherine Stachura.

President Stachura appointed acting secretary, Ms. Carrie Jordan.

ROLL CALL

Carrie Jordan, Barbara Piltaver, Sandra Rosario, Malgorzata Rostecka, Catherine Stachura, Tina J. Setzer, Library Director.
Absent: Ellen Melnitzke & Mary Tedei.

MINUTES

Mrs. Malgorzata Rostecka moved to approve the minutes from the December 14, 2012 Board Meeting as amended.

Seconded by Mrs. Barbara Piltaver.

Motion carried unanimously.

EXECUTIVE SESSION

Ms. Carrie Jordan moved to adjourn into Executive Session at 7:10 p.m.

Seconded by Mrs. Barbara Piltaver.

Motion carried unanimously.

The regular meeting of the Schiller Park Public Library was called back into session at 7:27 p.m. by President Stachura.

ROLL CALL

Carrie Jordan, Barbara Piltaver, Sandra Rosario, Malgorzata Rostecka, Catherine Stachura, Tina J. Setzer, Library Director.
Absent: Ellen Melnitzke & Mary Tedei.

Mrs. Sandra Rosario moved to approve the banning of patron Leigh Styan until May 1, 2013 on the contingency that he signs an agreement stating that he has read and understands the Library's Rules of Conduct. If at any time Mr. Styan does not comply, he will be banned permanently.

Seconded by Mrs. Barbara Piltaver.

Motion carried unanimously.

OLD BUSINESS

None.

FINANCIAL REPORT

Mrs. Barbara Piltaver moved to approve the Treasurer's Report for January 2013 for checks # 26517 through # 26565 totaling \$76,363.52 from the General Revenue Fund.

Seconded by Mrs. Malgorzata Rostecka.

Motion carried unanimously.

Due to fraudulent activity which occurred in December against the library's bank account, Ms. Setzer discussed the suggestion by JPMorgan Chase to add Positive Pay to the library's account.

Ms. Carrie Jordan moved to approve adding Positive Pay to the library's bank account.

Seconded by Mrs. Malgorzata Rostecka.

Motion carried unanimously.

LIBRARIAN'S REPORT

Mrs. Barbara Piltaver moved to approve the Librarian's Report for January 2013.
Seconded by Ms. Sandra Rosario.
Motion carried unanimously.

Ms. Tina Setzer announced and congratulated Ms. Laura Williams on the completion of her Master's in Library and Information Science.

BUDGET AND FINANCE

No Meeting - No Report.

PLANNING AND POLICY

Meeting scheduled for Tuesday, February 12, 2013 at 7:00 p.m.

OPERATIONS

No Meeting - No Report.

EMPLOYEE RELATIONS

No Meeting - No Report.

WISH LIST

No Meeting - No Report.

SPECIAL PROJECT

None.

GUESTS

Schiller Park Detective Frank DeSimone
Leigh Styan
Laura Williams

COMMUNICATIONS

1. Ms. Hetal Parekh suggested the library goes back to using the stamped date due cards upon checkout.
2. Ms. Colleen Carroll suggested the loan period for books to increase to three weeks.
3. Mr. James Jirik suggested the DVD late fees be decreased to .50 per day.
4. Mr. David Clark submitted numerous suggestions about the revision of library policy regarding the homeless loitering.
5. Mr. David Stachura praised Director Tina Setzer for a job well done at the library.
6. Mr. Leigh Styan suggested installing the toilet paper dispenser above the handrail in the men's restroom.

ADJOURNMENT

Mrs. Barbara Piltaver moved for adjournment at 7:50 p.m.
Seconded by Ms. Sandra Rosario.
Motion carried unanimously.

The next Library Board Meeting will be Thursday, February 28, 2013 in the Lower Level of the Library.

Respectfully Submitted,

Carrie Jordan
Acting Secretary