

SCHILLER PARK PUBLIC LIBRARY
MINUTES OF THE PLANNING AND POLICY COMMITTEE MEETING
January 23, 2023

A. Call to Order

President Fanselow called the meeting to order at 1:08 p.m.

B. Roll Call

- a. **Present:** Audrey Fanselow, President; Diana Caffero, Vice President; Trustee Karen Lima.
- b. **Also Present:** Valerie Marshall, Library Director; Guadalupe Rodriguez, Administrative/Technical Services Manager.
- c. **Absent:**

C. Guests and Public Commentary

D. Review of Personnel Policy Handbook

- Director Marshall took notes of several suggested changes to the Personnel Policy Handbook draft as agreed to by the committee and will send a revised draft to the committee for further review before presenting it to the full Board for a first reading.

E. Adjournment

- a. A MOTION was made by Trustee Lima and seconded by Trustee Caffero to adjourn the meeting at 3:56p.m. Motion carried unanimously.

Respectfully submitted,

Guadalupe Rodriguez

Recording Secretary

Administrative/Technical Services Manager