

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS – PLANNING AND POLICY COMMITTEE
MINUTES OF THE COMMITTEE MEETING:
October 27, 2022**

A. Call to Order:

President Fanselow called the meeting to order at 6:30 p.m.

B. Roll Call:

- a. Present: President Audrey Fanselow; Vice President Diana Caffero; Trustee Karen Lima.
- b. Also Present: Valerie Marshall, Library Director; Guadalupe Rodriguez, Administrative/Technical Services Manager.

C. Guest and Public Commentary

1. None

D. Review of Prohibited Gifts Policy

1. Trustee Fanselow suggested adding the numeration for the State Gift Ban Act (5 ILCS 430/10-10 through 10-40) to the policy.

E. Review of Personnel Policy

1. Easter Sunday will be removed from the library's list of observed Holidays as the library is currently closed on Sundays.

F. Adjournment

1. A Motion was made by Trustee Lima and Seconded by Trustee Caffero to adjourn the meeting at 7:05pm.

Respectfully submitted,

Guadalupe Rodriguez

Recording Secretary

Administrative/Technical Services Manager