

**SCHILLER PARK PUBLIC LIBRARY  
BOARD OF DIRECTORS  
MINUTES OF THE BOARD MEETING:  
March 24, 2022**

**A. Call to Order:**

President Fanselow called the meeting to order at 7:02 p.m.

**B. Pledge of Allegiance**

President Fanselow appointed Vice President Caffero as Acting President.

Vice President Caffero stated President Fanselow is unable to attend the meeting in person due to illness, but would like to attend the meeting remotely via phone.

A MOTION was made by Earl Gilpin and seconded by Diane Morioka to approve President Fanselow to attend the meeting remotely via phone. Motion carried unanimously.

**C. Roll Call:**

Present: Audrey Fanselow via phone, Diana Caffero, Earl Gilpin, Karen Lima, Diane Morioka, Daniel Sliwicki, and Jennifer Yarnell

Also Present: Laura Williams, Interim Director, Tina Setzer, Library Consultant, Joanna Lukis, Programs Director

A quorum was present.

**D. Approval of Minutes from Previous Meetings**

**1. Minutes from Regular Meeting of February 24, 2022**

A MOTION was made by Karen Lima and seconded by Diane Morioka to approve the minutes from February 24, 2022. Motion carried unanimously.

**2. Executive Minutes from Regular Meeting of February 24, 2022**

A MOTION was made by Jennifer Yarnell and seconded by Diane Morioka to approve the Executive minutes from February 24, 2022. Motion carried unanimously.

**3. Minutes from Wish List Committee Meeting of February 24, 2022**

A MOTION was made by Jennifer Yarnell and seconded by Earl Gilpin to approve the Wish List Committee minutes from February 24, 2022. Motion carried unanimously.

**4. Minutes from Library Director Hiring Committee Meeting of February 26, March 1 & March 4, 2022.**

A MOTION was made by Daniel Sliwicki and seconded by Diane Morioka to approve the Library Director Hiring Committee minutes from February 26, March 1 & March 4, 2022. Motion carried unanimously.

**5. Executive Minutes from Library Director Hiring Committee Meeting of February 26, March 1 & March 4, 2022.**

A MOTION was made by Daniel Sliwicki and seconded by Earl Gilpin to approve the Executive Library Director Hiring Committee minutes from February 26, March 1 & March 4, 2022. Motion carried unanimously.

**E. Guest and Public Commentary**

V. Marshall

## **F. Financial Report**

### **1. Treasurer's Report March 2022**

A MOTION was made by Diane Morioka and seconded by Karen Lima to approve the Treasurer's Report for March 2022 for checks #30984 through #31031 totaling \$78,748.87 from the General Revenue Fund. Motion carried unanimously.

Consultant Setzer discussed the checks voided due to printer error and listed on the report for auditing purposes.

## **G. Librarians report**

### **1. Librarian's Report February 2022**

A MOTION was made by Jennifer Yarnell and seconded by Daniel Sliwicki to approve the Librarian's Report for February 2022. Motion carried unanimously.

## **H. Committees Reports**

### **1. Planning and Policy**

#### **a. Materials Selection Policy – 2<sup>nd</sup> Reading**

Trustee Lima suggested on page two, paragraph three of the policy the wording reading *by* children be changed to reading *of* children.

### **2. Wish List**

#### **b. Wish List 2022-2023**

Treasurer Morioka reviewed the Wish List with the Board of Trustees. Vice President Caffero suggested combining the following line items listed on the Wish List:

Addition of Second Floor and Expand/New Building. Interim Director Williams spoke to the Village to restripe the parking lot which will take place in the spring.

## **I. Old Business**

### **1. Staff Attendance at ALA Conference**

A MOTION was made by Diane Morioka and seconded by Earl Gilpin to approve Information Services Director Elgin to attend the annual American Library Association Conference in June 2022 with travel expenses not to exceed \$2,500. Motion carried unanimously.

### **2. Village Easter Event**

Interim Director Williams stated the Village Parade will take place on Saturday, April 16 at 10:00 a.m. Volunteers are asked to arrive at the Village at 9:30 a.m.

## **J. Executive Session**

### **1. To discuss appointment, employment, leave, resignation, compensation, discipline, performance or dismissal of specific employees of library.**

A MOTION was made by Jennifer Yarnell and seconded by Karen Lima to enter Executive Session at 7:24 p.m. Motion carried unanimously.

Return from Executive Session at 9:16 p.m.

### **Roll Call:**

Present: Audrey Fanselow via phone, Diana Caffero, Earl Gilpin, Karen Lima, Diane Morioka, Daniel Sliwicki, and Jennifer Yarnell

Also Present: Laura Williams, Interim Director, Tina Setzer, Consultant, Joanna Lukis, Programs Director

A quorum was present.

**K. New Business**

**1. Disposal List for March 24, 2022**

A MOTION was made by Earl Gilpin and seconded by Diane Morioka to approve the disposal list for March 24, 2022. Motion carried unanimously.

**2. Four Seasons Car Wash Bush Removal Request**

Interim Library Director Williams and Trustee Sliwicki reviewed their discussion with the owner of Four Seasons Car Wash. Due to the bush condition and location, the car wash requested to remove and replace at their expense. The Library Board agreed Four Seasons to proceed with the bush removal and replacement with the following conditions: Four Seasons Car Wash will be responsible for the cost of the bush removal and replacement, the bush be replaced with a flowering bush (not a rose bush) such as a Dwarf Korean Lilac, Four Seasons Car Wash is responsible for notifying proper entities prior to digging, such as JULIE.

**L. Communications**

**1. Ukrainian Libraries Article**

**M. Trustee Comments - Non Agenda Items**

Trustee Sliwicki discussed the temporary removal of the Little Library located at Washington School due to the construction of the new building. Interim Director Williams will contact Washington School.

**N. Adjournment**

A MOTION was made by Jennifer Yarnell and seconded by Earl Gilpin to adjourn the meeting at 9:27 p.m. Motion carried unanimously.

**O. The next Board Meeting will be April 14, 2022 at 7:00 p.m.**

Respectfully submitted,

*Jennifer Yarnell*

Secretary