

**SCHILLER PARK PUBLIC LIBRARY  
BOARD OF DIRECTORS  
MINUTES OF THE BOARD MEETING:  
January 27, 2022**

**A. Call to Order:**

President Fanselow called the meeting to order at 7:10 p.m.

**B. Pledge of Allegiance**

**C. Roll Call:**

Present: Audrey Fanselow, Diana Caffero, Karen Lima, Diane Morioka,  
Jennifer Yarnell

Also Present: Laura Williams, Interim Director,

Absent: Earl Gilpin, Daniel Sliwicki, Terri Sheridan, Village Trustee - Library Liaison

A quorum was present.

**D. Approval of Minutes from Previous Meetings**

**1. Minutes from Regular Meeting of December 9, 2021**

A MOTION was made by Diana Caffero and seconded by Karen Lima to approve the minutes from December 9, 2021. Motion carried unanimously.

**E. Guest and Public Commentary**

**F. Financial Report**

**1. Treasurer's Report January 2022**

A MOTION was made by Diane Morioka and seconded by Jennifer Yarnell to approve the Treasurer's Report for January 2022 for checks #30920 through #30953 totaling \$77,317.65 from the General Revenue Fund. Motion carried unanimously.

**G. Librarians report**

**1. Librarian's Report November 2021**

A MOTION was made by Jennifer Yarnell and seconded by Diana Caffero to approve the Librarian's Report for November 2021. Motion carried unanimously.

**2. Librarian's Report December 2021**

A MOTION was made by Diane Morioka and seconded by Karen Lima to approve the Librarian's Report for December 2021. Motion carried unanimously.

Staff training for the Aspen Catalog has begun with a March go-live.

Library staff is looking into the process of cataloging the items to be purchased for the Digital Inclusion Grant.

Interim Director Williams is working on the ILL statistical Survey which monitors the interlibrary loan and reciprocal borrowing traffic and the Annual Library Certification which is due before March 31.

Interim Director Williams reviewed information from ILA regarding disruptions at Illinois libraries.

**3. Per Capita Grant**

The Per Capita Grant deadline was extended from January 15 to February 15. The Serving Our Public 4.0 Standards for Illinois Public Libraries was reviewed and the application has been

submitted. The Public Library Per Capita Grant was established to assist public libraries to improve and increase library services.

**H. Committees Reports**

**1. Planning and Policy**

**a. Policy Review Schedule**

The updated policy review schedule was distributed. The Materials Selection Policy and COVID Policy is scheduled for review at the February 2022 Library Board of Trustees meeting.

**I. Old Business**

None

**J. Executive Session**

None

**K. New Business**

**1. 2022 ALA Conference**

The ALA Annual Conference and Exhibition will take place in Washington DC on June 23-28, 2022. Trustees interested in attending can inform Interim Director Williams prior to the February 2022 Library Board of Trustees meeting.

**L. Communications**

**1. Russ Klug Thank You Letter**

**2. Winter Wonderland Thank You Letter**

**3. WoodmenLife Thank You Letter**

**4. ILA Library Legislative Virtua Meet-Up**

Trustee Caffero presented highlights of the West Suburban and Chicago Virtual Library meet-up which took place on Monday, January 24.

**M. Trustee Comments - Non Agenda Items**

Trustee Caffero stated the Historical Commission is in the process of creating a display about the history of the library, schools, and churches.

Trustee Yarnell suggested updating the library's Santa costume and creating a Mrs. Claus costume to be used for the holiday community event.

**N. Adjournment**

A MOTION was made by Karen Lima and seconded by Diane Morioka to adjourn the meeting at 8:21p.m. Motion carried unanimously.

**O. The next Board Meeting will be February 24, 2022 at 7:00 p.m.**

Respectfully submitted,

*Jennifer Yarnell*  
Secretary