

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
November 11, 2021**

A. Call to Order:

President Fanselow called the meeting to order at 7:00 p.m.

B. Pledge of Allegiance

President Fanselow appointed Vice President Caffero as Acting Secretary.

C. Roll Call:

Present: Audrey Fanselow, Diana Caffero, Karen Lima, Daniel Sliwicki

Also Present: Laura Williams, Interim Director, Joanna Lukis, Programs Director

Absent: Earl Gilpin, Diane Morioka, Jennifer Yarnell,

Terri Sheridan, Village Trustee-Library Liaison

A quorum was present.

D. Approval of Minutes from Previous Meetings

1. Minutes from Regular Meeting of October 28, 2021

A MOTION was made by Daniel Sliwicki and seconded by Karen Lima to approve the minutes from October 28, 2021. Motion carried unanimously.

E. Guest and Public Commentary

F. Financial Report

1. Treasurer's Report November 2021

A MOTION was made by Karen Lima and seconded by Daniel Sliwicki to approve the Treasurer's Report for November 2021 for checks #30869 through #30892 totaling \$10,555.12 from the General Revenue Fund. Motion carried unanimously.

G. Librarians report

1. Librarian's Report October 2021

A MOTION was made by Diana Caffero and seconded by Daniel Sliwicki to approve the Librarian's Report for October 2021. Motion carried unanimously.

Interim Director Williams stated the Leyden Township Holiday Tree Lighting Ceremony will take place Friday, November 19 from 6:00 p.m. - 8:00 p.m. at Westdale Park. The library is providing promotional materials for distribution at the event.

The library will be hosting *Holiday Joy- Coming Through*, a holiday drive-by event on Saturday, December 4 from 11:30 a.m. - 1:00 p.m.

The Village of Schiller Park Winter Wonderland event will be held Saturday, December 4 from 2:00 - 6:00 p.m. The tree lighting will take place at 6:00 pm.

H. Committees Reports

1. Planning and Policy

a. Use of Library Facilities/Code of Conduct - 2nd Reading

A MOTION was made by Karen Lima and seconded by Daniel Sliwicki to approve the Use of Library Facilities policy as amended. Motion carried unanimously.

Trustee Lima suggested that the term “handicapped” be replaced with “disabled” to maintain continuity throughout the policy.

I. Old Business

1. Halloween Program Evaluation

The second annual Schiller Thriller Parade was a huge success. Interim Director Williams thanked everyone who assisted with the Halloween parade and District 81 Trunk or Treat.

J. Executive Session

K. New Business

1. December 2021 Meeting Time Change

A MOTION was made by Karen Lima and seconded by Daniel Sliwicki to change the December 2021 meeting time to 6:30 p.m. on December 9, 2021. Motion carried unanimously.

L. Communications

1. Leyden Township Food & Toy Drive

Leyden Township provided the library with a donation bin located at the front desk. Donations will be accepted through December 15, 2021.

M. Trustee Comments - Non Agenda Items

President Fanselow presented Interim Director Williams with an American Flag on behalf of WoodmenLife.

N. Adjournment

A MOTION was made by Daniel Sliwicki and seconded by Karen Lima to adjourn the meeting at 7:35 p.m. Motion carried unanimously.

O. The next Board Meeting will be December 9, 2021 at 6:30 p.m.

Respectfully submitted,

Diana Caffero

Acting Secretary