

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
September 23, 2021**

A. Call to Order:

President Fanselow called the meeting to order at 7:02 p.m.

B. Pledge of Allegiance

C. Roll Call:

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Karen Lima,
Diane Morioka, Daniel Sliwicki, and Jennifer Yarnell

Also Present: Laura Williams, Interim Library Director, Tina J. Setzer, Library Consultant

Absent: Terri Sheridan, Village Trustee-Library Liaison

A quorum was present.

D. Approval of Minutes from Previous Meetings

1. Minutes from Regular Meeting of August 26, 2021

A MOTION was made by Diane Morioka and seconded by Karen Lima to approve the minutes from August 26, 2021. Motion carried unanimously.

E. Guest and Public Commentary

F. Financial Report

1. Treasurer's Report September 2021

A MOTION was made by Jennifer Yarnell and seconded by Earl Gilpin to approve the Treasurer's Report for September 2021 for checks #30810 through #30833 totaling \$128,107.88 from the General Revenue Fund. Motion carried unanimously.

G. Librarians report

1. Librarian's Report August 2021

A MOTION was made by Diana Caffero and seconded by Diane Morioka to approve the Librarian's Report for August 2021. Motion carried unanimously.

Book Chat Book Club will resume October 14. The drive up Trick or Treat Goodie Bag event will take place on Friday, October 29 and Saturday, October 30 from 1:00-4:00 p.m.

District 81 reached out to the library to contact Dominican University regarding a MLIS student to assist the Historical Commission with their move. Interim Director Williams will follow up with Dominican University.

2. Cards for Kids Act

Interim Library Director Williams reviewed the Cards for Kids Act.

H. Committees Reports

1. Interlibrary Loan Policy – 1st Reading

The Interlibrary Loan Policy second reading and Standards of Public Conduct and Use of Library Facilities first reading will take place at the October meeting.

I. Old Business

J. Executive Session

1. To discuss appointment, employment, leave, resignation, compensation, discipline, performance or dismissal of specific employees of library.

A MOTION was made by Diane Morioka and seconded by Karen Lima to enter into Executive Session at 7:23 p.m. Motion carried unanimously.

Library Board resumed regular session at 7:44 p.m.

Roll Call:

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Karen Lima,
Diane Morioka, Daniel Sliwicki, and Jennifer Yarnell

Also Present: Laura Williams, Interim Director, Tina J. Setzer, Library Consultant

Absent: Terri Sheridan, Village Trustee-Library Liaison

A quorum was present.

K. New Business

1. Halloween Program

The Schiller Park Halloween Parade will take place on Saturday, October 30. The Halloween Community Event Planning Committee will meet on Tuesday, September 28 to finalize the details.

L. Communications

1. East Leyden Ribbon Cutting Ceremony
2. Author Steve Metzger Thank You Letter

A thank you letter was sent to Steve Metzger, author of the library's September StoryWalk book *We're Going on a Leaf Hunt*, for sending the library a copy of his autographed book.

M. Trustee Comments - Non Agenda Items

President Fanselow stated she will not be at the October Board Meeting. Vice President Caffero will act in President Fanselow's absence.

N. Adjournment

A MOTION was made by Karen Lima and seconded by Diane Morioka to adjourn the meeting at 7:54 p.m. Motion carried unanimously.

- O. The next Board Meeting will be October 28, 2021 at 7:00 p.m.

Respectfully submitted,

Jennifer Yarnell

Secretary