

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
May 27, 2021**

This meeting is being held in accordance with State of Illinois Executive Order 2020-07 Section 6.

A. Call to Order:

President Fanselow called the meeting to order at 7:10 p.m.

B. Pledge of Allegiance

C. Roll Call:

Present: Diana Caffero*, Audrey Fanselow, Karen Lima, Diane Morioka,
Daniel Sliwicki, and Jennifer Yarnell

Absent: Earl Gilpin

Also Present: Terri Sheridan, Village Trustee-Library Liaison, Laura Williams, Interim Director,
Julia Binkowski, Circulation Director via Zoom

A quorum was present.

D. Approval of Minutes from Previous Meetings

1. Minutes from Regular Meeting of April 15, 2021

A MOTION was made by Karen Lima and seconded by Diane Morioka to approve the minutes from April 15, 2021. Motion carried unanimously.

E. Guest and Public Commentary

Tina Setzer

*Vice President Caffero entered the meeting at 7:13 p.m.

F. Adjournment Sine Die:

G. Roll Call

Present: Diana Caffero, Audrey Fanselow, Karen Lima, Diane Morioka,
Daniel Sliwicki, and Jennifer Yarnell

Absent: Earl Gilpin

A quorum was present.

H. Appointment of President Pro Tempore and Secretary Pro Tempore

A consensus was made that Tina Setzer would serve as President Pro Tempore and Laura Williams would serve as Secretary Pro Tempore.

I. Election of Officers

Karen Lima nominated Audrey Fanselow for President of the Schiller Park Public Library. There were no other nominations.

Votes for Audrey Fanselow:

Yes: Diana Caffero, Audrey Fanselow, Karen Lima, Diane Morioka,
Daniel Sliwicki, Jennifer Yarnell

Absent: Earl Gilpin

Audrey Fanselow elected President.

Audrey Fanselow nominated Diana Caffero for Vice President of the Schiller Park Public Library. There were no other nominations.

Votes for Diana Caffero:

Yes: Diana Caffero, Audrey Fanselow, Karen Lima, Diane Morioka,
Daniel Sliwicki, Jennifer Yarnell

Absent: Earl Gilpin

Diana Caffero elected Vice President.

Diane Morioka nominated Jennifer Yarnell for Secretary of the Schiller Park Public Library.

There were no other nominations.

Votes for Jennifer Yarnell:

Yes: Diana Caffero, Audrey Fanselow, Karen Lima, Diane Morioka,
Daniel Sliwicki, Jennifer Yarnell

Absent: Earl Gilpin

Jennifer Yarnell elected Secretary.

Jennifer Yarnell nominated Diane Morioka for Treasurer of the Schiller Park Public Library.

There were no other nominations.

Votes for Diane Morioka:

Yes: Diana Caffero, Audrey Fanselow, Karen Lima, Diane Morioka,
Daniel Sliwicki, Jennifer Yarnell

Absent: Earl Gilpin

Diane Morioka elected Treasurer.

Roll Call back in to meeting unanimously.

J. Financial Report

1. Treasurer's Report May 2021

A MOTION was made by Diane Morioka and seconded by Karen Lima to approve the Treasurer's Report for May 2021 for checks #30678 through #30711 totaling \$71,296.84 from the General Revenue Fund. Motion carried unanimously.

K. Librarians report

1. Librarian's Report April 2021

A MOTION was made by Daniel Sliwicki and seconded by Diana Caffero to approve the Librarian's Report for April 2021.

Motion carried unanimously.

Interim Director Williams stated the Illinois Public Library Annual Report will be included in the July packet. The Summer Reading program will run June 14- July 30. Adults, teens and children are encouraged to register online or in-person.

L. Old Business

1. HVAC Update

Work to replace the drain pan and coil rails is complete. The chiller has arrived and the library is in the process of coordinating the delivery and installation.

M. Executive Session

None

N. New Business

1. Board Meetings for 2021

A MOTION was made by Jennifer Yarnell and seconded by Karen Lima to approve the Board Meetings for 2021 as presented. Motion carried unanimously.

2. Intergovernmental Agreement by and between the Village of Schiller Park and the Schiller Park Public Library for the Sharing of a Maintenance Employee

A MOTION was made by Diana Caffero and seconded by Karen Lima to approve the Intergovernmental Agreement between the Village of Schiller Park and the Schiller Park Public Library. Motion carried unanimously.

3. Reopening Update

The library will continue to offer curbside pickup services and in addition to virtual programming, offer outdoor programming throughout the summer such as; Sidewalk Chalk, and Stories in the Park. The Summer Reading Program will have the option for online or in person registration and reporting.

O. Communications

1. Sexual Harassment Training Requirement

The Village of Schiller Park provided a Sexual Harassment Training approved to meet the requirements of the State of Illinois mandate for the sexual harassment training of municipality employees, employees with an employment contract, and elected/appointed officials of a part-time or full-time status. Library Trustees can complete the training and submit the signed addendum and certificate of completion to the Donna Schmidt, Human Resources Administrator.

P. Trustee Comments - Non Agenda Items

Trustee Caffero revisited the grand opening of the Children's World which was postponed due to the pandemic. Discussion took place of a tentative grand opening in the Fall 2021.

Q. Adjournment

A MOTION was made by Jennifer Yarnell and seconded by Daniel Sliwicki to adjourn the meeting at 7:50 p.m. Motion carried unanimously.

R. The next Board Meeting will be July 22, 2021 at 7:00 p.m.

Respectfully submitted,

Jennifer Yarnell

Secretary