

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
APRIL 15, 2021**

This meeting is being held in accordance with State of Illinois Executive Order 2020-07 Section 6.

A. Call to Order:

President Fanselow called the meeting to order at 6:05 p.m.

B. Pledge of Allegiance

C. Roll Call:

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Karen Lima,
Diane Morioka, Daniel Sliwicki, and Jennifer Yarnell

Also Present: Terri Sheridan, Village Trustee-Library Liaison, Tina J. Setzer, Library Director,
Laura Williams, Assistant Director, Rae Elgin, Information Services Director,
Joanna Lukis, Programs Director

A quorum was present.

D. Approval of Minutes from Previous Meetings

1. Minutes from Regular Meeting of March 25, 2021

A MOTION was made by Diana Caffero and seconded by Karen Lima to approve the minutes from March 25, 2021. Motion carried unanimously.

2. Minutes from Budget and Finance of March 25, 2021

A MOTION was made by Diana Caffero and seconded by Jennifer Yarnell to approve the Budget and Finance Committee Meeting minutes from March 25, 2021. Motion carried unanimously.

E. Guest and Public Commentary

Mayor Nick Caiafa	Village Clerk Rosa Jos
Village Trustee Russ Klug	Village Trustee Joan Golembiewski
Marian Jos	Christine Klug
John Lukis	

F. Financial Report

1. Treasurer's Report April 2021

A MOTION was made by Earl Gilpin and seconded by Diane Morioka to approve the Treasurer's Report for April 2021 for checks #30647 through #30677 totaling \$78,319.43 from the General Revenue Fund. Motion carried unanimously.

G. Librarians report

1. Librarian's Report March 2021

Director Setzer thanked the Library Board of Trustees for all their hard work and commitment during her tenure as Library Director. President Fanselow thanked Director Setzer for her exemplary service to the staff and community as the Director.

A MOTION was made by Jennifer Yarnell and seconded by Karen Lima to approve the Librarian's Report for March 2021. Motion carried unanimously.

H. Committee Reports

1. Budget and Finance

a. Staff Salary Recommendation for FY 2021-2022

An updated Salary Schedule was submitted by Director Setzer.

A MOTION was made by Diane Caffero and seconded by Karen Lima to approve the staff salary recommendations effective May 1, 2021 for all Library Staff as presented. Motion carried unanimously.

b. Library Budget for FY 2021-2022

Director Setzer discussed the breakdown of the FY 2021-2022 budget and the reasons for any major variances in line items from the previous year's budget.

A MOTION was made by Diana Caffero and seconded by Diane Morioka to approve the Library Budget for FY 2021-2022 as presented. Motion carried unanimously.

I. Old Business

1. Village Easter Event

Director Setzer thanked the Library Board of Trustees for their participation at the event.

2. HVAC Update

Director Setzer presented the HVAC system update. The parts are estimated to ship May 20.

J. Executive Session

None

K. New Business

1. Non Resident Library Card 2021-2022

A MOTION was made by Jennifer Yarnell and seconded by Earl Gilpin to approve the Non Resident Library Card Policy for FY 2021-2022 as presented. Motion carried unanimously.

2. Director Retirement Party

A MOTION was made by Jennifer Yarnell and seconded by Earl Gilpin to approve the Director's Retirement Party not to exceed \$5,000.00. Motion carried unanimously.

L. Communications

1. Public Notice of April 2021 Meeting Change

M. Trustee Comments - Non Agenda Items

Vice President Caffero, Treasurer Morioka, and Trustee Lima thanked Director Setzer for her years of dedication and service to the community of Schiller Park.

N. Adjournment

A MOTION was made by Jennifer Yarnell and seconded by Diane Morioka to adjourn the meeting at 6:41 p.m. Motion carried unanimously.

- . The next Board Meeting will be May 27, 2021 at 7:00 p.m.

Respectfully submitted,

Jennifer Yarnell

Secretary