

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
FEBRUARY 27, 2020**

A. Call To Order:

President Fanselow called the meeting to order at 7:06 p.m.

B. Pledge of Allegiance

C. Roll Call:

Present: Diana Caffero*, Audrey Fanselow, Earl Gilpin, Karen Lima,
Diane Morioka, Daniel Sliwicki, and Jennifer Yarnell

Also Present: Terri Sheridan, Village Trustee Liaison, Tina J. Setzer, Library Director,
Laura Williams, Assistant Director,

A quorum was present.

D. Approval of Minutes from Previous Meeting

1. Minutes from Regular Meeting of January 23, 2020

A MOTION was made by Earl Gilpin and seconded Karen Lima by to approve the minutes from January 23, 2020. Motion carried unanimously.

*Vice President Caffero entered the meeting at 7:10 p.m.

E. Guest and Public Commentary

F. Award Presentations- 1000 Books Graduate

President Fanselow presented Norah N. with a graduation certificate on behalf of the Library Board.

G. Financial Report

1. Treasurer's Report February 2020

A MOTION was made by Earl Gilpin and seconded by Diane Morioka to approve the Treasurer's Report for February 2020 for checks #30196 through #30224 totaling \$81,908.91 from the General Revenue Fund. Motion carried unanimously.

H. Librarians Report

1. January 2020 Report

A MOTION was made by Diane Morioka and seconded by Dan Sliwicki to approve the January 2020 Librarians Report. Motion carried unanimously.

Hats off to Dr. Seuss event will take place March 2 from 4:00-6:00pm. Spring Reading Challenge will take place March 2-30.

I. Committee Reports

1. Budget and Finance (Morioka, Caffero)

2. Planning and Policy (Caffero, Sliwicki)

3. Communications (Gilpin, Yarnell)

4. Wish List (Gilpin, Morioka)

The wish list committee met this evening and the items agreed upon will be presented at the March Library Board of Trustees meeting.

5. Building And Renovation (Yarnell,Morioka)

J. Old Business

1. Renovation Project Update

The grand opening is projected for National Library Week April 19-25. A few change orders have been approved, as well as, the associated additional costs.

2. 2020 Census

Director Setzer and Assistant Director Williams attended the Census Committee meeting at the village. Details about the March 25th Census event at the library were reviewed.

Treasurer Morioka asked if there are Census yard signs available for promotion.

K. Executive Session

1. Review of the Closed Session Minutes

A MOTION was made by Diana Morioka and seconded by Dan Sliwicki to enter into Executive Session at 7:38 p.m. Motion carried unanimously.

A MOTION was made by Karen Lima and seconded by Diana Caffero to enter into regular session at 7:41 p.m. Motion carried unanimously.

Roll Call:

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Karen Lima, Diane Morioka,
Daniel Sliwicki, Jennifer Yarnell

Also Present: Terri Sheridan, Village Trustee-Library Liaison, Tina J. Setzer, Library Director,
Laura Williams, Assistant Director

A quorum was present.

L. New Business

1. Action of Review of Closed Session Minutes

A MOTION was made by Diane Morioka and seconded by Diana Caffero to keep the minutes of the Executive Session of the Schiller Park Public Library from July 2019 – December 2019 remained closed to the public. Motion carried unanimously.

2. Reschedule of July 2020 Library Board Meeting

A MOTION was made by Earl Gilpin and seconded by Karen Lima to reschedule the July Library Board meeting to July 30, 2020. Motion carried unanimously.

M. Communications

1. American Legion Family Post Thank You Letter

2. Collections in Brief article

N. Trustee Comments

Vice President Caffero attended the legislative breakfast and provided an overview of the event.

O. Adjournment

A MOTION was made by Jennifer Yarnell and seconded by Dan Sliwicki to adjourn the meeting at 7:55 p.m. Motion carried unanimously.

The next Board Meeting will be March 26th at 7:00 p.m.

Respectfully submitted,

Jennifer Yarnell

Secretary