

**SCHILLER PARK PUBLIC LIBRARY  
BOARD OF DIRECTORS  
MINUTES OF THE BOARD MEETING:  
JULY 25, 2019**

**A. Call To Order:**

President Fanselow called the meeting to order at 7:00 p.m.

**B. Pledge of Allegiance**

**C. Roll Call:**

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Diane Morioka,  
Daniel Sliwicki, Jennifer Yarnell

Also Present: Terri Sheridan, Village Trustee-Library Liaison, Tina J. Setzer, Library Director,  
Laura Williams, Assistant Director

A quorum was present.

**D. Approval of Minutes from Previous Meeting**

**1. Minutes from Regular Meeting of May 23, 2019**

A MOTION was made by Diane Morioka and seconded by Diana Caffero to approve the minutes from May 23, 2019. Motion carried unanimously.

**E. Guest and Public Commentary**

Chad Meyers

**F. Financial Report**

**1. Treasurer's Report June 2019**

A MOTION was made by Earl Gilpin and seconded by Jennifer Yarnell to approve the Treasurer's Report for June 2019 for checks #29900 through #29951 totaling \$81,161.31 from the General Revenue Fund.

**2. Treasurer's Report July 2019**

A MOTION was made by Diane Morioka and seconded by Diana Caffero to approve the Treasurer's Report for July 2019 for checks #29952 through #29990 totaling \$87,321.80 from the General Revenue Fund.

**G. Librarians Report**

**1. May 2019 Report**

A MOTION was made by Diana Caffero and seconded by Diane Morioka to approve the May 2019 Librarians Report. Motion carried unanimously.

**2. June 2019 Report**

A MOTION was made by Jennifer Yarnell and seconded by Dan Sliwicki to approve the June 2019 Librarians Report. Motion carried unanimously.

Discussion of the Mobile Escape Room, Teen S'mores Under the Stars, Traveling World of Reptiles and the Summer Reading program took place.

The Schiller Park Public Library and Recreation Department anticipate conducting joint programs.

3. Illinois Public Library Annual Report FY 2018-19  
The Illinois Public Library Annual Report FY 2018-2019 was distributed.

#### **H. Committee Reports**

The Committee List for 2019-2021  
The Committee List for 2019-2021 was distributed.

#### **I. Old Business**

1. Village Events  
Discussion of a possible future community carnival and the library's potential involvement with the event took place.
2. Capital improvement Project  
Director Setzer and Assistant Director Williams met with Architect Frank Heitzman regarding the project and furnishings. Mr. Heitzman will attend the August Board of Trustees meeting to review the plans.

#### **J. Executive Session**

To select a person to fill a vacancy in a public office  
A MOTION was made by Diane Morioka and seconded by Dan Sliwicki to enter into Executive Session. Motion carried unanimously.

Return from Executive Session 8:06 p.m.

#### **Roll Call:**

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Diane Morioka,  
Daniel Sliwicki, Jennifer Yarnell

Also Present: Terri Sheridan, Village Trustee-Library Liaison, Tina J. Setzer, Library Director,  
Laura Williams, Assistant Director

A quorum was present.

#### **K. New Business**

1. Appointment of Library Trustee  
The appointment of Library Trustee was tabled until the August meeting.
2. ALA Reports  
Director Setzer and Assistant Director Williams provided a report of the ALA conferences attended in the Board Packet. Trustee Caffero, Director Setzer, and Assistant Director Williams conducted PowerPoint presentations to discuss highlights of the conference.

#### **L. Communications**

1. Appraisal Report  
A copy of the 2019 appraisal report was provided.
2. ILA Conference  
General information about the ILA Conference in Tinley Park, Illinois was distributed.
3. Cook County Resolution Honoring Librarians
4. Setzer Family Thank You

**M. Trustee Comments - Non Agenda Items**

Trustee Morioka inquired about the Allegra Banquets library parking signs located in the Comfort Suites Parking Lot.

Trustee Caffero had a patron approach her about the enclosure of computer lab.

Trustee Fanselow asked about the status of the tree located in the library alleyway. Director Setzer has not received update.

Trustee Sliwicky asked if Hancock Engineering established if the library building foundation can support a second floor.

**N. Adjournment**

A MOTION was made by Diane Morioka and seconded by Dan Sliwicky to adjourn the meeting at 9:15 p.m. Motion carried unanimously.

The next Board Meeting will be August 22, 2019 at 7:00 p.m.

Respectfully submitted,

*Jennifer Yarnell*

Secretary