

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
APRIL 11, 2019**

A. Call To Order:

President Fanselow called the meeting to order at 7:05 p.m.

B. Pledge of Allegiance

C. Roll Call:

Present: Audrey Fanselow, Terri Sheridan, Daniel Sliwicki, Jennifer Yarnell

Absent: Diana Caffero, Earl Gilpin, Diane Morioka

Also Present: Russ Klug, Village Trustee-Library Liaison, Tina J. Setzer, Library Director, Laura Williams, Assistant Director

A quorum was present.

D. Approval of Minutes from Previous Meeting

1. Minutes from Regular Meeting of March 28, 2019

A MOTION was made by Jennifer Yarnell and seconded by Dan Sliwicki to approve the minutes from March 28, 2019. Motion carried unanimously.

2. Minutes from Budget and Finance Committee Meeting of March 28, 2019

A MOTION was made by Jennifer Yarnell and seconded by Terri Sheridan to approve the Budget and Finance Committee minutes from March 28, 2019. Motion carried unanimously.

E. Guest and Public Commentary

None

F. Financial Report

1. Treasurer's Report April 2019

A MOTION was made by Jennifer Yarnell and seconded by Terri Sheridan to approve the Treasurer's Report for April 2019 for checks #29824 through #29853 totaling \$105,334.33 from the General Revenue Fund. Motion carried unanimously.

G. Librarians Report

1. March 2019 Report

A MOTION was made by Dan Sliwicki and seconded by Jennifer Yarnell to approve the March 2019 Librarians Report. Motion carried unanimously.

National Library Week is celebrated April 7 - 13 and National Library Workers Day was celebrated Tuesday, April 9.

H. Committee Reports

1. The Budget and Finance Committee

a. Staff Salaries for FY 2019-20

A MOTION was made by Jennifer Yarnell and seconded by Terri Sheridan to approve 2.625% salary increase for all staff with the exception of the Library Director.

Motion carried unanimously.

b. **Library Budget for FY 2019-20**

Director Setzer discussed the breakdown of the FY 2019-20 budget and the reasons for any major variances in line items from the previous year's Budget.

A MOTION was made by Jennifer Yarnell and seconded by Dan Sliwicki to approve the Library Budget for FY 2019-20. Motion carried unanimously.

I. Old Business

1. Cooperative Village Events

The Teen Egg hunt will take place at the library on Wednesday, April 17 from 7:00-8:00 p.m. The Village of Schiller Park Egg Hunt will take place Saturday, April 20 at 11:00 a.m.

2. Capital improvement Project

The contracts for the architects have been submitted and the library is waiting for a response from the architects. The blind replacement, adult room end panel project, and new phone system are in the process of being finalized.

J. Executive Session

None

K. New Business

1. Non Resident Library Card for FY 2019-20

A MOTION was made by Dan Sliwicki and seconded by Terri Sheridan to approve the Non Resident Library Card Fee for FY 2019-20. Motion carried unanimously.

L. Communications

1. *Libations in the Library* article

2. West Leyden Ribbon Cutting Ceremony Invitation

3. Per Capita Grant Award Letter

M. Trustee Comments - Non Agenda Items

Trustee Sheridan submitted her resignation as Library Trustee of the Schiller Park Library Board due to being elected as a Village Trustee. President Fanselow, Director Setzer, Assistant Director Williams, and fellow Library Trustees thanked Trustee Sheridan for her outstanding dedication and service to the Library Board.

N. Adjournment

A MOTION was made by Jennifer Yarnell and seconded by Terri Sheridan to adjourn the meeting at 7:42 p.m. Motion carried unanimously.

The next Board Meeting will be May 23, 2019 at 7:00 p.m.

Respectfully submitted,

Jennifer Yarnell

Secretary