

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
February 28, 2019**

A. Call To Order:

President Fanselow called the meeting to order at 7:03 p.m.

B. Pledge of Allegiance

C. Roll Call:

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Diane Morioka, Terri Sheridan,
Daniel Sliwicki, Jennifer Yarnell

Also Present: Russell Klug, Village Trustee-Library Liaison, Tina J. Setzer, Library Director, Laura Williams, Assistant Director

A quorum was present.

D. Approval of Minutes from Previous Meeting

1. Minutes from Regular Meeting of January 24, 2019

A MOTION was made by Diane Morioka and seconded by Earl Gilpin to approve the minutes from January 24, 2019. Motion carried unanimously.

2. Minutes from the Executive Session Meeting of January 24, 2019

A MOTION was made by Diana Caffero and seconded by Terri Sheridan to approve the minutes from January 24, 2019. Motion carried unanimously.

E. Guest and Public Commentary

Iga S.

Michael S.

Alexander S.

F. Award Presentations – 1000 Books Graduated Readers

President Fanselow presented Alexander S. with a graduation certificate on behalf of the Library Board.

G. Financial Report

1. Treasurer's Report February 2019

A MOTION was made by Jennifer Yarnell and seconded Diane Morioka by to approve the Treasurer's Report for February 2019 for checks #29760 through #29789 totaling \$43,941.94 from the General Revenue Fund. Motion carried unanimously.

H. Librarians Report

1. January 2019 Report

A MOTION was made by Diana Caffero and seconded by Jennifer Yarnell to approve the January 2019 Librarians Report. Motion carried unanimously.

Director Setzer stated the Hats off to Dr. Seuss event was a great success with over 70 people in attendance. Programs Director Lukis and Assistant Director Williams were commended for their hard work and creativity planning the event in particular, creating a Dr. Seuss themed obstacle course.

I. Committee Reports

The Wish List Committee met Thursday, February 28 at 6:00 p.m.

J. Old Business

1. Little Libraries Update

A letter was sent to Recreation Department Director John Bealer regarding the community Little Libraries. Director Bealer recommended the Recreation Center, Community Center, and Kennedy Park as locations for the structures. The Library Board of Trustees recommended the Recreation Center, Kennedy Park, and Metra Station as locations for the structures. President Faselow will contact the Industrial Technology Department at Leyden to possibly construct the Little Libraries.

2. Capital Improvements Projects Update

The Village Engineer, Library Trustees, and Library administration met with two architects to discuss the proposed wish list projects. James Goumas from Hancock Engineering will attend the next Library Board meeting to discuss contracting architectural services.

K. Executive Session

1. To Conduct a Review of Closed Session Minutes

No minutes to be reviewed.

L. New Business

1. Cooperative Village Events

The annual Village Egg Hunt will take place on April 20 at 11:00am at Kennedy Park. The Teen Egg Hunt will take place on April 17 at 7:00pm at the Schiller Park Public Library.

A discussion took place regarding reaching out to the senior residents about library programming and services. Assistant Director Williams and Programs Director Lukis will attend the Schiller Park Senior Breakfast on March 28.

2. Use of Library Furniture/Equipment

A discussion took place regarding the Trustee Ipad replacement via Insurance claim.

3. Disposal List for February 28, 2019

A MOTION was made by Diane Morioka and seconded by Daniel Sliwicki to approve the Disposal List for February 28, 2019. Motion carried unanimously.

M. Communications

1. Veterans Thank You Letter

2. Meeting Room Application - PMI

A MOTION was made by Jennifer Yarnell and seconded by Earl Gilpin to approve the use of the meeting room by PMI. Motion carried unanimously.

N. Trustee Comments - Non Agenda Items

Vice President Diana Caffero attended and discussed highlights of the Legislative Meet-Up for the North Suburban Legislators this month.

O. Adjournment

A MOTION was made by Diane Morioka and seconded Earl Gilpin to adjourn the meeting at 8:20 p.m. Motion carried unanimously.

The next Board Meeting will be March 28, 2019 at 7:00 p.m.

Respectfully submitted,

Jennifer Yarnell

Secretary