

**SCHILLER PARK PUBLIC LIBRARY  
BOARD OF DIRECTORS  
MINUTES OF THE BOARD MEETING:  
November 8, 2018**

**A. Call To Order:**

President Fanselow called the meeting to order at 7:03 p.m.

**B. Pledge of Allegiance**

**C. Roll Call:**

Present: Diana Caffero\*, Audrey Fanselow, Earl Gilpin, Diane Morioka, Terri Sheridan,  
Jennifer Yarnell

Absent: Daniel Sliwicki

Also Present: Tina J. Setzer, Library Director, Laura Williams, Assistant Director

A quorum was present.

**D. Approval of Minutes from Previous Meeting**

**1. Minutes from Regular Meeting of October 25, 2018**

A MOTION was made by Earl Gilpin and seconded by Jennifer Yarnell to approve the minutes from October 25, 2018. Motion carried unanimously.

**E. Guest and Public Commentary**

B. Bursiek      C. Chilinski

H. Bywalec      R. Jos

M. Chilinski      A. Pump

**F. Award Presentations – 1000 Books Graduated Readers**

President Fanselow presented Julia C. with a graduation certificate on behalf of the Library Board.

\*Library Trustee Caffero arrived at 7:12 p.m.

**G. Financial Report**

**1. Treasurer's Report November 2018**

A MOTION was made by Diane Morioka and seconded by Diana Caffero to approve the Treasurer's Report for November 2018 for checks #29650 through #29681 totaling \$69,822.16 from the General Revenue Fund. Motion carried unanimously.

**H. Librarians Report**

**1. October 2018 Report**

Director Setzer thanked the Library Trustees for volunteering for the Halloween Howl. The Library, Recreation Department, and ABC Parent Group met to evaluate the Halloween Howl and discuss improvements for next year.

A MOTION was made by Earl Gilpin and seconded by Diane Morioka to approve the October 2018 Librarians Report. Motion carried unanimously.

## **I. Committee Reports**

### **1. Long Range Planning**

#### **a. Strategic Plan 2019-2023 – Second Reading**

The second reading of the Strategic Plan 2019-2023 was reviewed. Director Setzer will provide a descriptive Strategic Plan at the January meeting.

### **2. Communications**

A request was made by Liz L. to purchase the book, Don't Stop Believin' by Jonathan Cain.

## **J. Old Business**

### **1. Little Libraries Update**

The Schiller Park Recreation Department expressed an interest in obtaining a Little Library. The Library will submit a letter to the Village of Schiller Park to see if there are any other locations in the community that would be interested.

### **2. Continuing Education Seminar**

Director Setzer followed up with the Library Trustees regarding the disabilities, language, and learning workshops available on RAILS.

## **K. Executive Session**

None

## **L. New Business**

### **1. Trustee Facts File Review: Chapters 6-10**

Trustee Facts File Review: Chapters 6-10 were distributed.

### **2. GIS Village Map Application Demonstration**

Brian Bursiek and Alyssa Pump demonstrated the Geographic Information System (GIS). Through the GIS Map Office Public Application, the Village offers access to a detailed property search database where you can find your school district, zoning, voting precinct and polling location, and more. There is also a link for the floodplain map revisions and Historical Society Story Map.

## **M. Communications**

### **1. *Chicago Tribune* Social Workers in the Library**

### **2. *Chicago Tribune* Little Library Creator**

### **3. *American Libraries* Painting with Purpose**

### **4. Leyden Township Toy/Food Drive Thank You Letter**

### **5. School District 81 Thank You Letter Halloween Howl**

A thank you letter was sent to School District 81 for their assistance with the Halloween Howl.

### **6. School District 81 Veterans Day Event Invitation**

## **M. Trustee Comments - Non Agenda Items**

None

**N. Adjournment**

A MOTION was made by Earl Gilpin and seconded by Terri Sheridan to adjourn the meeting at 8:14 p.m. Motion carried unanimously.

The next Board Meeting will be December 13, 2018 at 7:00 p.m.

Respectfully submitted,

*Jennifer Yarnell*

Secretary