

**SCHILLER PARK PUBLIC LIBRARY  
BOARD OF DIRECTORS  
MINUTES OF THE BOARD MEETING:  
June 22, 2017**

**A. Call To Order:**

President Fanselow called the meeting to order at 7:02 p.m.

**B. Pledge of Allegiance**

**C. Roll Call:**

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Diane Morioka, Terri Sheridan,  
Daniel Sliwicki, Jennifer Yarnell

Also Present: Tina J. Setzer, Library Director, Rae Elgin, Information Services Director.  
A quorum was present.

**D. Approval of Minutes from Previous Meeting**

**1. Minutes from Regular Meeting of May 25, 2017**

A MOTION was made by Diane Morioka and seconded by Earl Gilpin to approve the minutes from May 25, 2017. Motion carried unanimously.

**E. Guest and Public Commentary**

None

**F. Financial Report**

**1. Treasurer's Report June 2017**

Treasurer Sheridan asked for clarification on the Audit item on the checks written list. The business credit card is now active. The monthly petty cash will be decreased to \$100.00.

A MOTION was made by Diana Caffero and seconded by Dan Sliwicki to approve the Treasurer's Report for June 2017 for checks #28960 through #29007 totaling \$86,562.99 from the General Revenue Fund. Motion carried unanimously.

**G. Librarians Report**

**1. May 2017 Report**

Information Services Director Elgin provided the following updates on Community Programming: The Ice Cream Social to kick off the Summer Reading Program was a great success.

Information Services Director Elgin will visit the Schiller Park Day Camp Monday mornings from 9:45 a.m. – 10:30 a.m. to read stories.

The Cabana Stories and Craft held twice a month at the Anna Montana Water Park and Memorial Pool has been a successful cooperative event with the Recreation Department.

Information Services Director Elgin attended a Board Meeting at the Grace Park Condominiums and provided an overview of services available to the residents at the Library. Programs offered for seniors and homebound residents will be further discussed.

A MOTION was made by Earl Gilpin and seconded by Jennifer Yarnell to approve the May 2017 Librarians Report. Motion carried unanimously.

**2. Approval of the Illinois Public Library Annual Report**

Discussion of designation of Fiscal Accumulations took place. ~~Trustee Caffero~~ as amended.

Suggestion of "Expansion of Library Facilities" verbiage was the consensus.

A MOTION was made by Terri Sheridan and seconded by Diane Morioka to approve the Illinois Public Library Annual Report. Motion Carried unanimously.

**H. Committee Reports**

**1. FY 2017 - 2019 Committee List**

A list of committees of the Schiller Park Public Library Board of Trustees for FY 2017 - 2019 was distributed.

**I. Old Business**

**1. ALA Conference**

The ALA Conference and Exhibition will take place from June 22 - 27, 2017. A meeting has been scheduled with Demco to discuss end panel options.

**K. Executive Session**

**1. To Discuss Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee**

A MOTION was made by Diane Morioka and seconded by Daniel Sliwicki to enter Executive Session at 7:47 p.m. Motion carried unanimously.

Return from Executive Session at 7:55 p.m.

**Roll Call:**

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Diane Morioka, Terri Sheridan,  
Daniel Sliwicki, Jennifer Yarnell

Also Present: Tina J. Setzer, Library Director,

A quorum was present.

**L. New Business**

**1. Granting Extended Sick Leave for Full Time Employee**

A MOTION was made by Daniel Sliwicki and seconded by Diane Morioka to approve granting extended sick leave for full time employee. Motion carried unanimously.

**2. Community Wide Event**

Discussion took place of having a Holiday StoryWalk. The Holiday StoryWalk will include sleigh rides and Christmas trees to be decorated along the StoryWalk path.

**3. School Supplies for Library Fines**

A MOTION was made by Diane Morioka and seconded by Jennifer Yarnell to approve the School Supplies for Library Fines program for the month of August 2017.

**M. Communications**

**1. 2017 Report of Valuables**

**2. Long Range Plans Examples**

**3. White Sox Library Appreciation Night**

**N. Adjournment**

A MOTION was made by Diane Morioka and seconded by Earl Gilpin to adjourn the meeting at 8:23 p.m. Motion carried unanimously.

The next Board Meeting will be August 24<sup>th</sup>, 2017 at 7:00 p.m.

Respectfully submitted,

*Jennifer Yarnell*

Secretary