

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
May 25, 2017**

A. Call To Order:

President Fanselow called the meeting to order at 7:03 p.m.

B. Pledge of Allegiance

C. Roll Call:

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Diane Morioka, Terri Sheridan,
Jennifer Yarnell

Also Present: Russ Klug, Village Trustee-Library Liaison, Tina J. Setzer, Library Director,
Laura Williams, Assistant Director.

Absent: Ellen Melnitzke.

A quorum was present.

D. Approval of Minutes from Previous Meeting

1. Minutes from Regular Meeting of April 12, 2017

A MOTION was made by Diane Morioka and seconded by Earl Gilpin to approve the minutes from April 12, 2017. Motion carried unanimously.

2. Minutes from the Executive Session Meeting of April 12, 2017

A MOTION was made by Diana Caffero and seconded by Jennifer Yarnell to approve the Executive Session minutes from April 12, 2017. Motion carried unanimously.

E. Guest and Public Commentary

Gina Cesario

Joanna Lukis

John Lukis

Rex Morioka

F. Awards Presentations – 1,000 Books Graduated Readers

President Fanselow presented Cienna L. with a graduation certificate on behalf of the Library Board.

G. ADJOURNMENT SINE DIE:

A MOTION was made by Diana Caffero and seconded by Terri Sheridan to adjourn Sine Die. Motion carried unanimously.

H. Roll Call

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Diane Morioka, Terri Sheridan,
Daniel Sliwicki, Jennifer Yarnell.

A quorum was present.

I. Appointment of President Pro Tempore and Secretary Tempore

The consensus was Audrey Fanselow would serve as President Pro Tempore and Jennifer Yarnell would serve as Secretary Pro Tempore.

J. Election of Officers

A MOTION was made by Diana Caffero and seconded by Jennifer Yarnell to nominate Audrey Fanselow for President of the Schiller Park Public Library.

There were no other nominations.

Votes for Audrey Fanselow:

Yes: Diana Caffero, **Audrey Fanselow**, Earl Gilpin, Diane Morioka, Terri Sheridan, Daniel Sliwicki, Jennifer Yarnell.

Present: Audrey Fanselow as amended.

Audrey Fanselow elected President.

A MOTION was made by Terri Sheridan and seconded by Earl Gilpin to nominate Diana Caffero for Vice President of the Schiller Park Public Library.

There were no other nominations.

Votes for Diana Caffero:

Yes: Audrey Fanselow, Earl Gilpin, Diane Morioka, Terri Sheridan, Daniel Sliwicki, Jennifer Yarnell.

Present: Diana Caffero

Diana Caffero elected Vice President.

A MOTION was made by Earl Gilpin and seconded by Diane Morioka to nominate Jennifer Yarnell for Secretary of the Schiller Park Public Library.

There were no other nominations.

Votes for Jennifer Yarnell:

Yes: Diana Caffero, Audrey Fanselow, Earl Gilpin, Diane Morioka, Terri Sheridan, Daniel Sliwicki.

Present: Jennifer Yarnell

Jennifer Yarnell elected Secretary.

A MOTION was made by Diane Morioka and seconded by Earl Gilpin to nominate Terri Sheridan for Treasurer of the Schiller Park Public Library.

There were no other nominations.

Votes for Terri Sheridan:

Yes: Diana Caffero, Audrey Fanselow, Earl Gilpin, Diane Morioka, Daniel Sliwicki, Jennifer Yarnell.

Present: Terri Sheridan

Terri Sheridan elected Treasurer.

K. Financial Report

1. Treasurer's Report May 2017

Vice President Caffero inquired if the library has received the Per Capita Grant check from the State of Illinois which will be reflected on the Financial Report once the check is received.

A MOTION was made by Terri Sheridan and seconded by Diana Caffero to approve the Treasurer's Report for May 2017 for checks #28907 through #28959 totaling \$85,574.97 from the General Revenue Fund. Motion carried unanimously.

L. Librarians Report

1. April 2017 Report

The StoryWalk® will take place on June 3rd at Stalica Park at 10:00 a.m. The Ice Cream Social to kick off the Summer Reading Program will take place on June 6th at 4:30 p.m.

A MOTION was made by Diane Morioka and seconded by Earl Gilpin to approve the April 2017 Librarians Report. Motion carried unanimously.

M. Executive Session

N. New Business

The Library will look into changing cleaning services with the possibility of using the Village of Schiller Park's cleaning service. Director Setzer will work with the Village to obtain bids for cleaning services.

O. Communications

1. Board Meetings for 2017

A MOTION was made by Diane Morioka and seconded by Earl Gilpin to approve the Board Meeting schedule for FY 2017 – 2018.

2. Leyden High School Employer of the Year Certificate

The Leyden Cooperative Education Program awarded the Library with the Outstanding Employer Certificate.

3. Per Capita Grant Award Letter

The Library was awarded a FY2017 Illinois Public Library Per Capita Grant in the amount of \$9,156.56.

4. Trustee Workshop

A suggestion was submitted to replace the keyboard on Express Computer #2 in the Computer Lab. Thank you for using the Computer Lab and the keyboard on Express Computer #2 has been replaced.

A suggestion was made to do activities for kids in the hospital.

Thank you for your suggestion. The Library is always seeking input for new programming ideas.

P. Adjournment

A MOTION was made by Jennifer Yarnell and seconded by Diane Morioka to adjourn the meeting at 7:40 p.m. Motion carried unanimously.

The next Board Meeting will be June 22nd, 2017 at 7:00 p.m.

Respectfully submitted,

Jennifer Yarnell

Secretary