

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
April 14, 2016**

A. Call To Order:

President Fanselow called the meeting to order at 7:40 p.m.

B. Pledge of Allegiance:

C. Roll Call:

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Terri Sheridan,
Tina J. Setzer, Library Director

Absent: Ellen Melnitzke, Sandra Rosario, Jennifer Yarnell

President Fanselow appointed Diana Caffero as Acting Secretary.

A quorum was present.

D. Minutes from Previous Meeting

1. Minutes from Regular Meeting of March 31, 2016

A MOTION was made by Terri Sheridan and seconded by Diana Caffero to approve the minutes from March 31, 2016. Motion carried unanimously.

2. Minutes from the Budget and Finance Committee of March 31, 2016

A MOTION was made by Earl Gilpin and seconded by Diana Caffero to approve the minutes from March 31, 2016. Motion carried unanimously.

E. Guest and Public Commentary

Mr. Caffero spoke about interest in community and his attendance at a number of Schiller Park meetings and expressed his disappointment in officials not attending meetings and not resigning if unable to attend.

Jennifer Yarnell arrived at 7:47 pm.

F. Financial Report

1. Treasurer's Report for April 2016

A MOTION was made by Terri Sheridan and seconded by Earl Gilpin to approve the Treasurer's Report for April 2016 for checks #28345 through #28381 totaling \$80,355.62 from the General Revenue Fund. Motion carried unanimously.

G. Librarians Report

1. March 2016 Report

A MOTION was made by Diana Caffero and seconded by Jennifer Yarnell to approve the March 2016 Librarians Report. Motion carried unanimously.

H. Committee Reports

1. Budget and Finance

a. Staff Salary Schedule and Increase for FY 2016-17

A MOTION was made by Jennifer Yarnell and seconded by Terri Sheridan to approve the salary increase of 3.25% for all Library staff effective May 1, 2016. Motion carried unanimously.

b. Approval of Library Budget for FY 2016-2017

A MOTION was made by Jennifer Yarnell and seconded by Earl Gilpin to approve the FY 2016-2017 Library budget. Motion carried unanimously.

I. Executive Session

J. Old Business

1. Little Library Community Wide Project Update

President Fanselow stated the Leyden Art Department was in the process of painting the Little Library structures.

2. Youth Services Carpet Update

A MOTION was made by Diana Caffero and seconded by Terri Sheridan to approve the bid from Floors and Walls in the amount of \$8,500.00 for the re-carpeting project in the Youth Services Room. Motion carried unanimously.

K. New Business

1. List of Equipment Disposal Items

A MOTION was made by Diana Caffero and seconded by Earl Gilpin to approve the April 14, 2016 disposition list. Motion carried unanimously.

Communications

1. Per Capita Grant Award Letter

2. Chicago White Sox Invitation

3. Application for Meeting Room

Library staff was instructed to contact the school and state that library approval was contingent upon strict adherence to the Library and Meeting Room Policy. If policy is violated, future use dates will be cancelled.

A MOTION was made by Jennifer Yarnell and seconded by Earl Gilpin to approve the use of the Meeting Room for Znanie Bulgarian School.

A MOTION was made by Jennifer Yarnell and seconded by Earl Gilpin to adjourn the meeting at 8:56 p.m. Motion carried unanimously.

The next Board Meeting will be May 26, 2016 at 7:00 p.m.

Respectfully submitted,

Jennifer Yarnell

Secretary