

# SCHILLER PARK PUBLIC LIBRARY

4200 OLD RIVER ROAD  
SCHILLER PARK, IL 60176



PHONE: (847) 678-0433  
FAX: (847) 678-0567

## PUBLIC NOTICE

IN ACCORD WITH THE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE VILLAGE OF SCHILLER PARK, THE NEXT REGULAR MEETING OF THE PRESIDENT AND BOARD OF LIBRARY TRUSTEES OF THE SCHILLER PARK PUBLIC LIBRARY IS SCHEDULED TO BE HELD AT THE HOUR OF 7:00 PM, THURSDAY, JANUARY 28, 2016 IN THE LOWER LEVEL OF THE LIBRARY, 4200 OLD RIVER ROAD, SCHILLER PARK, ILLINOIS DURING WHICH MEETING IT IS ANTICIPATED THAT THERE WILL BE DISCUSSION OF THE FOLLOWING:

### AGENDA – JANUARY 28, 2016, 7:00 PM

**A. Call To Order**

**B. Pledge of Allegiance**

**C. Roll Call**

**President: Audrey Fanselow**

**Vice President: Diana Caffero**

**Secretary: Jennifer Yarnell**

**Treasurer: Terri Sheridan**

**Library Trustee: Earl Gilpin**

**Library Trustee: Ellen Melnitzke**

**Library Trustee: Sandra Rosario**

**D. Minutes From Previous Meeting**

- 1. Minutes From Regular Meeting of December 10, 2015 – Action Item**

**E. Guests and Public Commentary (limited to 15 minutes total)**

- 1. Brad Townsend – Schiller Park Village Manager**

**F. Financial Report**

- 1. Treasurer's Report January 2016 – Action Item**

**G. Librarians Report**

- 1. November 2015 Report – Action Item**
- 2. December 2015 Report – Action Item**
- 3. ALA Annual Conference – Action Item**

**H. Committee Reports**

1. Budget and Finance (Sheridan, Caffero)
2. Planning and Policy (Caffero, Melnitzke)
  - a. Trustee Bylaws – Second Reading– **Action Item**
  - b. Personnel Policy - Second Reading– **Action Item**
3. Operations (Melnitzke, Gilpin)
4. Employee Relations (Yarnell, Rosario, Lukis, Rodriguez)
5. Communications (Rosario, Yarnell)
6. Wish List (Gilpin, Sheridan)

**I. Executive Session – Action Item**

**J. Old Business**

1. Little Library Community Wide Project Update
2. Logo Merchandise Ideas
3. Youth Services Carpet and Work Room Renovation Update
4. Furniture Bids– **Action Item**

**K. New Business**

**L. Communications**

1. Tax Levy
2. Per Capita Grant
3. Annual Certification
4. Legislative Luncheon
5. Prom Dress Donation Event

**M. Adjournment – Action Item**

**N. Next Meeting, February 25, 2016, 7:00 PM**