

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
SEPTEMBER 3, 2014**

I. CALL TO ORDER:

President Stachura called the meeting to order at 7:00 P.M.

II. ROLL CALL:

Present: Catherine Stachura, Ellen Melnitzke, Sandra Rosario, Carrie Jordan, Malgorzata Rostecka. Tina J. Setzer, Library Director.

Absent: Leticia Dominguez

A quorum was present.

President Stachura appointed Ellen Melnitzke as Acting Secretary.

III. MINUTES

A MOTION was made by Carrie Jordan and seconded by Ellen Melnitzke to approve the minutes of June 19, 2014. Motion carried.

IV. GUESTS AND PUBLIC COMMENTARY

No one was in attendance.

V. OLD BUSINESS

A. Adult Furniture Replacement Update

Director Setzer stated the furniture replacement project is complete. The previous library furniture was donated to St. Beatrice Church and Gift from the Heart Foundation in Schiller Park. Furniture damaged beyond repair was disposed.

B. Review of Library Fines

A MOTION was made by Malgorzata Rostecka and seconded by Sandra Rosario to change the DVD fine policy to \$1.00 /day for overdue newly released DVDs and \$.50/day for overdue older released DVDs. Motion carried.

Director Setzer reported the parking lot resurfacing project is complete. The library is currently working on installing the outdoor book return.

VI. FINANCIAL REPORT

A. Treasurer's Report July 2014

A MOTION was made by Carrie Jordan and seconded by Ellen Melnitzke to approve the Treasurer's Report for July 2014 for checks #27403 through #27455 totaling \$80,799.00 from the General Revenue Fund. Motion carried.

B. Treasurer's Report August 2014

A MOTION was made by Ellen Melnitzke and seconded by Malgorzata Rostecka to approve the Treasurer's Report for August 2014 for checks #27456 through #27501 totaling \$67,868.45 from the General Revenue Fund. Motion carried.

VII. LIBRARIAN'S REPORT

A. Librarian's Report June 2014

A MOTION was made by Carrie Jordan and seconded by Malgorzata Rostecka to accept the June 2014 Librarian's Report. Motion carried.

B. Librarian's Report July 2014

A MOTION was made by Carrie Jordan and seconded by Malgorzata Rostecka to accept the July 2014 Librarian's Report. Motion carried.

Director Setzer reported the Summer Reading Program was a huge success. The library is planning an online reading program for all ages in the winter.

C. ALA 2014 Conference Reports

President Stachura provided a verbal report from the ALA conference. Director Setzer provided written and verbal highlights from the conference. Copies of the conference receipts were provided with a discussion of expenses.

VIII. COMMITTEE REPORTS

No meetings. No report.

IX. NEW BUSINESS

A. Board Meeting and Holiday Schedule

A MOTION was made by Carrie Jordan and seconded by Malgorzata Rostecka to approve the Board Meeting and Holiday Schedule for 2015. Motion carried.

B. Library Employee Health Insurance

Director Setzer met with the village manager and insurance agent regarding the library joining the village health plan. Before the library joins the village plan, the personnel policy regarding employee health insurance benefits must be the same as the village's policy. Therefore, employer relations and policy committee meetings need to be scheduled.

A MOTION was made by Ellen Melnitzke and seconded by Sandra Rosario to approve the Library Employee Health Insurance. Motion carried.

X. Communications

None.

XI. Adjournment

A MOTION was made by Sandra Rosario and seconded by Malgorzata Rostecka to adjourn the meeting at 8:00 P.M. Motion carried.

The next Board Meeting will be Thursday, September 25, 2014 at 7:00 P.M.

Respectfully Submitted,

Ellen Melnitzke

Acting Secretary