

**PRESIDENT AND BOARD OF LIBRARY TRUSTEES
OF THE SCHILLER PARK PUBLIC LIBRARY
MINUTES OF THE MEETING DATED JANUARY 26, 2012**

BOARD MEMBERS PRESENT:

Catherine Stachura, President
Sandra Rosario, Trustee
Barbara Piltaver, Trustee
Carrie Jordan, Treasurer
Also Present: Library Director, Tina Setzer

ABSENT: Mary Tedei, Vice President
Ellen Melnitzke, Secretary
Margaret Rostecka, Trustee

Meeting called to order at 7:02 pm.

Roll call was taken – A quorum was present

In the absence of the Board Secretary, Board President Stachura made a motion to appoint Trustee, Barbara Piltaver as acting Secretary for minute taking. Motion was made by Sandra Rosario to appoint Barbara Piltaver as acting Secretary; Motion was Seconded by Carrie Jordan; Motion passed 4 Yeah, 3 Absent

MINUTES President Stachura asked that in the future the names of members who motion and second be present on the minutes. Request noted by Acting Secretary Barbara Piltaver. Motion was made by Carrie Jordan to approve the minutes from the regular Meeting of December 30, 2011. Motion Seconded by Sandra Rosario; Motion Carried. 4 Yeah, 3 Absent

OLD BUSINESS Ms. Setzer, reported on the roof leaking in the library after a recent storm. Temporary repairs were made and permanent repairs will be made when the weather gets better. She also gave a more detailed report on the renovation project; copy of which was in the Board packets. Ms. Setzer reported that the staff is receiving a lot of compliments on the new computer addition and just a few complaints. She reminded the Board members that the boiler will be replaced in the spring when it won't be in use. The Open House and Dedication for the new computer wing will be held on February 8th at 7 pm. President Stachura reported that she handed out invites personally to Village Board members and also School Board members.

Financial Report – Motion was made by Carrie Jordan – to approve the Treasurer's Report for January 26, 2012. Motion Seconded by Sandra Rosario; Motion Carried. 4 Yeah, 3 Absent

Librarian's Report – Motion was made by Carrie Jordan to approve the Librarian's Report for the month of December, 2011. Motion Seconded by Sandra Rosario; Motion Carried. 4 Yeah, 3 Absent

Committee Reports

Budget and Finance – No Meeting No Report – Budget planning meeting set up for February 15th at 6:30 pm Budget is due in April

Planning and Policy – No Meeting No Report

Operations – No Meeting No Report

Employee Relations – No Meeting No Report – Meeting set up for after the next Board meeting on February 23rd.

Communications – No Meeting No Report

Wish List – No Meeting No Report
Special Project – No Meeting No Report

New Business

Discussion on following:

- Freedom of Information Act FOIA and Open Meetings Act OMA training is required for all Board members. Ms. Setzer will send info to all members
- It was brought up again to announce the meetings up stairs before the Board meetings begin in case any library patrons would like to attend.

COMMUNICATIONS

President Stachura presented an application to the members for approval to use the Meeting Room by the Bulgarian Learning Center, Requester Lilian Paslieva, for March 17, 24 and April 7, 14, 2012, from 9 am to 2 pm. Sandra Rosario made a motion to approve the application. Barbara Piltaver Seconded; Motion Carried. 4 Yeah, 3 Absent

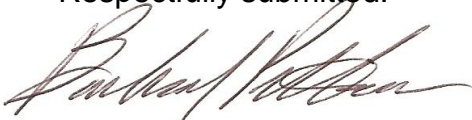
PUBLIC COMMENT – None

EXECUTIVE SESSION - None

ADJOURNMENT – Barbara Piltaver made a motion to adjourn the meeting. Carrie Jordan seconded; Motion carried. 4 Yeah 3 Absent

Meeting Adjourned 6:50 pm

Respectfully submitted:



Barbara J. Piltaver
Acting Secretary
2-9-2012