

**SCHILLER PARK PUBLIC LIBRARY**

**BOARD OF DIRECTOR'S**

**MINUTES OF THE BOARD MEETING, FEBRUARY 24, 2011**

The regular meeting of the Schiller Park Public Library was called to order at 7:01 P.M. by the President, Mary Tedei.

PRESENT: Sandy Dybal, Carrie Jordan, Ron Joseph, Elizabeth Kaya, Catherine Stachura, Mary Tedei, Tina J. Setzer, Library Director and Rae Elgin, Acting Recording Secretary.

ABSENT: None.

MINUTES

Mr. Ron Joseph **moved to approve the minutes from the January 2011 Board Meeting.**

Seconded by Mrs. Carrie Jordan.

Motion carried unanimously.

OLD BUSINESS

Wayne Eng, SIEMENS Project Manager, presented an update of the expansion project.

FINANCIAL REPORT

Mrs. Catherine Stachura **moved to approve the Treasurer's Report for February 2011 for checks #25328 through #25376 totaling \$58,098.38 from the General Revenue Fund.**

Seconded by Mrs. Sandy Dybal.

Motion carried unanimously.

President Tedei presented the **petty cash** money to Ms. Setzer in the amount of \$ **196.25**.

LIBRARIAN'S REPORT

Mrs. Sandy Dybal **moved to approve the Librarian's Report for January 2011.**

Seconded by Mr. Elizabeth Kaya.

Motion carried unanimously.

Mrs. Carrie Jordan **moved to approve the Acceptance of the Resolution to commit funds to the Opportunity Online Grant Program.**

Seconded by Mrs. Catherine Stachura.

Motion carried unanimously.

BUDGET AND FINANCE

No Meeting – No Report.

PLANNING AND POLICY

Ms. Setzer discussed the Identity Protection Policy distributed in the Board Packet. The policy will be voted on in March.

OPERATIONS

No Meeting – No Report.

EMPLOYEE RELATIONS

No Meeting – Nor Report.

COMMUNICATIONS

The following suggestion was received: Update card catalog so “all libraries” is more visible.

WISH LIST

Meeting was at 6:00 p.m. The updated list will be ready for next meeting.

SPECIAL PROJECT

No Meeting – No Report.

GUESTS

There were three guests: Wayne Eng, SIEMENS; Ms. Sandra Rosario and a gentleman who asked the Board if downloadable books will become available in the future at the library.

EXECUTIVE SESSION

None.

NEW BUSINESS

Mrs. Carrie Jordan **moved to approve acceptance to change the March 2011 meeting to March 17<sup>th</sup> and the April 2011 meeting to April 18<sup>th</sup>.**

Seconded by Mrs. Sandy Dybal.

Motion carried unanimously.

COMMUNICATIONS

Ms. Setzer discussed an email received regarding patron borrowing limits. It was decided to review the current limits.

ADJOURNMENT

Mrs. Sandy Dybal **moved for Adjournment at 7:31 P.M.**

Seconded by Mrs. Catherine Stachura.

Motion carried unanimously.

The next Library Board Meeting will be Thursday, March 17, 2011 in the Lower Level of the Library.

Respectfully Submitted,

Sandy Dybal  
Secretary