

**SCHILLER PARK PUBLIC LIBRARY  
BOARD OF DIRECTORS  
MINUTES OF THE BOARD MEETING:  
April 12, 2017**

**A. Call To Order:**

President Fanselow called the meeting to order at 7:10 p.m.

**B. Pledge of Allegiance:**

**C. Roll Call:**

Present: Audrey Fanselow, Earl Gilpin, Diane Morioka, Jennifer Yarnell,  
Laura Williams, Assistant Director, Tina J. Setzer, Library Director.

Absent: Diana Caffero, Ellen Melnitzke, Terri Sheridan.

A quorum was present.

**D. Minutes from Previous Meeting**

**1. Minutes from Regular Meeting of March 30, 2017**

A MOTION was made by Earl Gilpin and seconded by Diane Morioka to approve the minutes from March 30, 2017. Motion carried unanimously.

**2. Minutes from the Executive Session Meeting of March 30, 2017**

A MOTION was made by Diane Morioka and seconded by Jennifer Yarnell to approve the Executive Session minutes from March 30, 2017. Motion carried unanimously.

**E. Guest and Public Commentary**

Rae Elgin

Daniel R. Sliwicki

Katia Trantcheva

**F. Awards Presentations – 1,000 Books Graduated Readers**

President Fanselow presented Isabelle M. with a graduation certificate on behalf of the Library Board.

**G. Financial Report**

**1. Treasurer's Report April 2017**

A MOTION was made by Diane Morioka and seconded by Earl Gilpin to approve the Treasurer's Report for April 2017 for checks #28875 through #28906 totaling \$118,793.10 from the General Revenue Fund. Motion carried unanimously.

Vice President Diana Caffero entered the meeting at 7:18 p.m.

## **H. Librarians Report**

### **1. March 2017 Report**

The annual Egg Hunt held on April 8<sup>th</sup> was a huge success with 82 children in attendance.

Star Wars Day will take place on May 4<sup>th</sup>. The library is currently in the process of working with Kennedy Elementary School to schedule the First Grade visit to the library and Historical Commission.

A MOTION was made by Jennifer Yarnell and seconded by Diane Morioka to approve the March 2017 Librarians Report. Motion carried unanimously.

### **2. Non Resident Library Card Fee for FY 2017-2018**

A MOTION was made by Diane Morioka and seconded by Earl Gilpin to approve the Non Resident Library Card Fee for FY 2017-2018. Motion carried unanimously.

## **I. Committee Reports**

No Meeting - No Report

## **J. Old Business**

None

## **K. Executive Session**

A MOTION was made by Diane Morioka and seconded and seconded by Earl Gilpin to enter Executive Session at 7:26 p.m. Motion carried unanimously.

Return from Executive Session at 8:07 p.m.

### **Roll Call:**

Present: Diana Caffero, Audrey Fanselow, Earl Gilpin, Diane Morioka, Jennifer Yarnell,  
Tina J. Setzer, Library Director.

Absent: Ellen Melnitzke, Terri Sheridan.

A quorum was present.

## **L. New Business**

### **1. Long Range Plan**

Discussion regarding creating a long range plan committee comprised of Library Trustees, Library staff and residents took place.

### **2. Furniture Bids**

A MOTION was made by Diana Caffero and seconded by Diane Morioka to approve the purchase of the two Bookshelf Add-ons from Demco and 2 PAC Stations from the Library Store in the amount of \$2,189.50 not including shipping. Motion carried unanimously.

## **M. Communications**

### **1. List of Equipment Disposal Items April 12, 2017**

A MOTION was made by Diane Morioka and seconded by Jennifer Yarnell to approve the Disposal Equipment Items List for April 12, 2017. Motion carried unanimously.

### **2. Thank you from Historical Commission**

A suggestion was submitted to address not to enclose the Computer Lab.

**N. Adjournment**

A MOTION was made by Jennifer Yarnell and seconded by Diane Morioka to adjourn the meeting at 8:23 p.m. Motion carried unanimously.

The next Board Meeting will be May 25<sup>th</sup>, 2017 at 7:00 p.m.

Respectfully submitted,

*Jennifer Yarnell*

Secretary