

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
December 8, 2016**

A. Call To Order:

President Fanselow called the meeting to order at 7:02 p.m.

B. Pledge of Allegiance:

C. Roll Call:

Present: Diana Caffero, Audrey Fanselow, Diane Morioka, Terri Sheridan,
Jennifer Yarnell, Laura Williams, Assistant Director, Tina J. Setzer, Library Director.

Absent: Earl Gilpin, Ellen Melnitzke.

A quorum was present.

D. Minutes from Previous Meeting

1. Minutes from Regular Meeting of November 10, 2016

A MOTION was made by Diana Caffero and seconded by Diane Morioka to approve the minutes from November 10, 2016. Motion carried unanimously.

E. Guest and Public Commentary

Daniel R. Sliwicki

Mr. Sliwicki suggested the Library Board Meeting dates be added to the events calendar located on the library's website.

F. Financial Report

1. Treasurer's Report December 2016

Vice President Caffero asked about capital projects and the status moving forward. Director Setzer stated the conversion of the back workroom into a program space is a priority. Recreation Department Director John Bealer sent a sign company to review the Library's current sign. Vice President Caffero asked for clarification on items on the checks written list.

A MOTION was made by Terri Sheridan and seconded by Jennifer Yarnell to approve the Treasurer's Report for December 2016 for checks #28705 through #28741 totaling \$66,542.80 from the General Revenue Fund. Motion carried unanimously.

2. Tax Levy 2017

Discussion of the 2017 Tax Levy was held.

A MOTION was made by Diana Caffero and seconded by Diane Morioka to approve the 2017 Tax Levy. Motion carried unanimously.

G. Communications

1. Meeting Room Application

A MOTION was made Diane Morioka and seconded by Jennifer Yarnell to approve the use of the meeting room submitted by the Girl Scouts of Greater Chicago for December 14, 2016. Motion carried unanimously.

A suggestion was made to purchase an additional copy of the daily newspaper.

H. Adjournment

A MOTION was made by Jennifer Yarnell and seconded by Diane Morioka to adjourn the meeting at 7:30 p.m. Motion carried unanimously.

The next Board Meeting will be January 26, 2017 at 7:00 p.m.

Respectfully submitted,

Jennifer Yarnell

Secretary