

SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING: JUNE 21, 2012

CALL TO ORDER

President Stachura called the meeting to order at 7:02 p.m.

ROLLCALL

Present: Catherine Stachura, Carrie Jordan, Sandra Rosario and Barbara Piltaver and Tina Setzer, Library Director.

Absent: Ellen Melnitzke, Mary Tedei, Malgorzata Rostecka.
President Stachura declared a quorum was present.

President Stachura appointed Sandra Rosario, Acting Secretary.

MINUTES

A MOTION was made by Carrie Jordan and seconded by Barbara Piltaver, to approve the minutes of May 24, 2012.

The motion carried unanimously.

FINANCIAL REPORT

A MOTION was made by Catherine Stachura and seconded by Carrie Jordan to approve the Treasurer's Report for June 2012, for checks #26167 through 26220, totaling \$ 63,260.62 from the General Revenue Fund.

Mrs. Piltaver questioned a number of items on the Treasurer's Report asking for further details, including why are checks being cut to the Village for water. She does not believe the Library should be billed for water. Ms. Setzer and President Stachura will co-author a letter to the Village regarding this matter. Mrs. Rosario suggested a sit down meeting with the Village.

Motion carried unanimously.

LIBRARIANS REPORT

A MOTION was made by Barbara Piltaver and seconded by Catherine Stachura, to accept the Librarians Report for June 2012.

Motion carried unanimously.

COMMITTEE REPORTS

Budget and Finance - No Meeting, No Report.

Planning and Policy-No Meeting, No Report.

Operations-No Meeting, No Report.

Employee Relations- Mrs. Rosario distributed copies of the minutes of May 24, 2012 meeting. Mrs. Rosario discussed the suggestions proposed at the meeting: Staff tuition reimbursement increase; Exempting staff and trustees from some fines; Vacation and sick time policy changes; and Staff tattoo/piercing policy changes. It was decided that the staff/trustee fine policy and the

vacation/sick time policy remain the same. Ms. Setzer was instructed to research other libraries' dress code and staff tuition reimbursement policy to present at the next board meeting.

Communications - None.
Wish List-No Meeting, No Report.

GUESTS & PUBLIC COMMENTARY

None.

EXECUTIVE SESSION

None.

NEW BUSINESS

None.

COMMUNICATIONS

None.

MEETING ROOM APPLICATION

None.


ADJOURNMENT

A **MOTION** was made by Barbara Piltaver and seconded by Catherine Stachura to adjourn the meeting.

Motion carried unanimously. The meeting adjourned at 7:38 p.m.

The next Board Meeting will be Thursday, July 26th at 7:00 p.m. in the Lower Level of the Library.

Respectfully submitted,


Sandra Rosario
Acting Secretary