

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE EMERGENCY BOARD MEETING:
TUESDAY, JULY 10, 2012**

CALL TO ORDER

President Stachura called the meeting to order at 7:00pm.

ROLL CALL

Catherine Stachura, Mary Tedei, Ellen Melnitzke, Carrie Jordan, Barbara Piltaver, Sandra Rosario, Malgorzata Rostecka; Tina J Setzer, Library Director.

Guests: Dan Pritchett and Ogden Fitzgerald, Omar Electric representatives

A quorum was present.

POWER OUTAGE

Electrical Issues/Insurance Update - On Saturday morning, July 7, the entire electric pole fell down from its base - possibly due to dry-rot. Half the power was still on in the library at that time. ComEd and power was to be restored by 11am. Once the entire electrical panel was checked over, the conduit and lines were found to be structurally damaged; further, ComEd will not touch the lines from the pole to the library. An electrician needed to come out to fix before Com Ed can do their work. Director Setzer contacted Omar Electric to assess the damage and provide an estimate. They were present tonight to explain the status of electrical damage and go over their bid. When the pole fell over, the wires were damaged. When they checked basement panels, they were found to be very corroded-badly damaged, but not by this event. Bottom line is that all rusted panel/equipment would need to be replaced and wires reconnected from pole to the basement. There will be two separate estimates and insurance claims, but they will not include foundation waterproofing, which is recommended. Tina will get an estimate for foundation waterproofing to go with the panel damage claim.

Omar Electric's bid is for \$20,400 for main electrical panel replacement, \$11,500 underground wiring and will take two weeks. There was a second bid of \$39,375 and \$31,920, respectively. Copies of bids attached to original minutes.

A MOTION was made by Ellen Melnitzke and seconded by Mary Tedei, to accept Omar Electric's bids for two electrical repairs. The motion was approved.

Staff Compensation

Discussion ensued whether or not staff would be compensated during the weeks that the library will be without electricity. The board asked who was working during the outage. Director Setzer replied that Rae and Laura are working full time during the outage, as well as herself. Consensus was that we pay full and any part-time employees during this time period when the library is closed. President Stachura suggested having an in-service on a future Sunday and not compensate staff for attending, as a minor trade-off. A stipend was also suggested as well as paying time and-a-half. A bonus for Director Setzer was also addressed.

A MOTION was made by Carrie Jordan and seconded by Sandra Rosario, to pay time and-a-half to Rae and Laura. The motion was approved.

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A MOTION was made by Malgorzata Rostecka to figure out what time and-a-half would be for the hours Director Setzer worked during the outage and present to her in the form of a bonus. There was no second and the motion was lost.

A MOTION was made by Sandra Rosario and seconded by Barbara Piltaver, to amend Director Rostecka's motion to give a bonus to Director Setzer. The motion was approved as amended.

ADJOURNMENT

A MOTION was made by Carrie Jordan and duly seconded by Barbara Piltaver, to adjourn the meeting. The meeting was adjourned at 7:50pm.

Respectfully submitted,

Ellen Melnitzke

Ellen Melnitzke

Secretary

Mydocs/library board/minutes July, 2012