

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
OCTOBER 23, 2014**

I. CALL TO ORDER:

President Stachura called the meeting to order at 7:00 p.m.

II. ROLL CALL:

Present: Catherine Stachura, Ellen Melnitzke, Carrie Jordan, Sandra Rosario,
Leticia Dominguez, Tina J. Setzer, Library Director.

Absent: Malgorzata Rostecka

A quorum was present.

III. MINUTES

A. A MOTION was made by Leticia Dominguez and seconded by Carrie Jordan to approve the minutes of September 25, 2014. Motion carried unanimously.

B. A MOTION was made by Carrie Jordan and seconded by Leticia Dominguez to approve the executive session meeting minutes of September 25, 2014. Motion carried unanimously.

IV. APPOINTED LIBRARY TRUSTEE EARL GILPIN WAS SWORN IN BY SECRETARY SANDRA ROSARIO

V. GUEST AND PUBLIC COMMENTARY

None.

VI. OLD BUSINESS

A. Bids for Tablets for Trustees and Management

The type and cost of tablets to purchase was discussed at length. Sandra Rosario provided bid estimates from two additional vendors.

A MOTION was made by Ellen Melnitzke and seconded by Earl Gilpin to accept the bid for the Apple iPads at the most economic cost. Motion carried unanimously.

VII. FINANCIAL REPORT

A. Treasurer's Report October 2014

A MOTION was made by Ellen Melnitzke and seconded by Leticia Dominguez to approve the Treasurer's Report for October 2014 for checks #27543 through #27582 totaling \$63,805.59 from the General Revenue Fund. Motion carried unanimously.

VIII. LIBRARIAN'S REPORT

A. Librarian's Report September 2014

A MOTION was made by Ellen Melnitzke and seconded by Carrie Jordan to accept the September 2014 Librarian's Report. Motion carried unanimously.

B. Per Capita Grant Application

Director Setzer applied earlier in the month for the annual grant and shared the application with the board.

IX. COMMITTEE REPORTS

No meetings. No report.

X. NEW BUSINESS

A. Change of Library Hours for December 18, 2014

A MOTION was made by Carrie Jordan and seconded by Leticia Dominguez to close the Library on December 18, 2014 for Staff Development Day. Motion carried unanimously.

B. Change of Board Meeting Start Time for December 18, 2014

A MOTION was made by Ellen Melnitzke and seconded by Leticia Dominguez to change the Board Meeting start time to 6 p.m. on December 18, 2014. Motion carried unanimously.

C. Staff Holiday Gift

A MOTION was made by Carrie Jordan and seconded by Leticia Dominguez to award the staff holiday gift as \$25.00 for less than 5 years of service, \$50.00 for 5-10 years of service, and \$75.00 for over 10 years of service. Motion carried unanimously.

D. Change of January 2015 Board Meeting Date

A MOTION was made by Ellen Melnitzke and seconded by Earl Gilpin to change the January 2015 Board Meeting to January 29, 2015. Motion carried unanimously.

XI. COMMUNICATIONS


None.

XII. ADJOURNMENT

A MOTION was made by Leticia Dominguez and seconded by Ellen Melnitzke to adjourn the meeting at 7:45 p.m. Motion carried unanimously.

The next Board Meeting will be Thursday, November 20, 2014 at 7:00 p.m.

Respectfully Submitted,



Sandra Rosario
Secretary