

SCHILLER PARK PUBLIC LIBRARY  
BOARD OF DIRECTORS  
MINUTES OF THE BOARD MEETING:  
THURSDAY, FEBRUARY 27, 2014

CALL TO ORDER

President Stachura called the meeting to order at 7:05pm.

ROLL CALL

Catherine Stachura, Ellen Melnitzke, Carrie Jordan, Jennifer Jones, Leticia Dominguez, Sandra Rosario, and Malgorzata Rostecka. Tina Setzer, Library Director.

MINUTES

A MOTION was made by Catherine Stachura and seconded by Ellen Melnitzke to approve the minutes of January 23, 2014. Motion carried.

GUESTS AND PUBLIC COMMENTARY

Keri-Lyn Krafthefer from Ancel Glink introduced herself and gave packets introducing her firm. She offered advice on changing laws, insurance direction, and employee policy.

OLD BUSINESS

Drive-Up Book Drop

A MOTION was made by Ellen Melnitzke and seconded by Jennifer Jones to purchase the Gaylord drive-up book drop for \$4,115.00, including freight and cart.

Comfort Suites Parking Request

The board discussed the Comfort Suites' request to use the library parking lot. We would like to invite a representative from the Comfort Suites to attend the next board meeting to discuss the details of a future agreement that will include specific times of use for valet parking and/or employee parking, responsibility for damages, and possible towing fees for improperly parked vehicles.

FINANCIAL REPORT

A MOTION was made by Sandra Rosario and seconded by Malgorzata Rostecka to approve the Treasurer's Report for February 2014 for checks # 27149 through # 27201 totaling \$ 73,132.45 from the General Revenue Fund. Motion carried.

LIBRARIAN'S REPORT

A MOTION was made by Carrie Jordan and seconded by Malgorzata Rostecka to approve the January 2014 Librarian's Report. Motion carried.

COMMITTEE REPORTS

Budget and Finance

Meeting will be in Director Setzer's office at 6pm on Thursday, March 27, 2014.

Planning and Policy

The committee brought suggested changes for the Bulletin Board, Reference, Materials Selection and Meeting Room Policies. Sandra Rosario seconded the MOTION. Motion carried.

Operations

We appreciate the Village taking care of the Library's snow in Domingo's absence despite the terrible winter they have been dealing with.

#### Communications

James R. Jirik requests the purchase of Imbibe Magazine "Liquid Culture."

James R. Jirik requests Tai Chi Chuan book and dvd and Yan Style.

James R. Jirik requests Happy City by Charles Montgomery. He would like the mayor to read it.

#### Wish List

Committee met and discussed possible projects. Recommendations will be brought up for discussion at the next board meeting.

#### NEW BUSINESS

Sandra Rosario reminded everyone about Schiller Park's Centennial Gala on March 21, 2014.

Sandra Rosario said she would like to thank Laura for having a wonderful disposition.

Director Setzer will email Library Board Packets to each board member and have the hard copies waiting at the meeting. If the board members would like to pick binders up before the meeting, they will be available the Monday afternoon before the monthly meeting.

#### ADJOURNMENT

A MOTION was made by Carrie Jordan and seconded by Ellen Melnitzke to adjourn the meeting. Motion carried. The meeting was adjourned at 7:43pm.

The next Library Board Meeting will be Thursday, March 27, 2014, at 7:00pm.

Respectfully submitted,

Jennifer Jones  
Jennifer Jones  
Secretary