

SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
THURSDAY, MARCH 27, 2014

CALL TO ORDER

President Stachura called the meeting to order at 7:00pm.

ROLL CALL

Catherine Stachura, Ellen Melnitzke, Jennifer Jones, Leticia Dominguez, Sandra Rosario, and Malgorzata Rostecka. Tina Setzer, Library Director. Absent: Carrie Jordan

MINUTES

A MOTION was made by Ellen Melntzke and seconded by Malgorzata Rostecka to approve the minutes of February 27, 2014. Motion carried.

GUESTS AND PUBLIC COMMENTARY

John Sullivan from Law Offices of John P. Sullivan, LLC introduced himself and his firm. His firm is currently "...the legal advisor to all the Boards and Commissions of Schiller Park..." He offered initial consultations, phone calls and simple legal questions at no charge. More complex legal issues would be billed at \$125.00 per hour. He or his associate, Frank, will be available to us should the need arise. He also does consulting for library boards in Niles, Tinley Park and Orland Park. Mr. Sullivan will look into the possibility of the library employees being added to the village health insurance program.

Comfort Suites Parking Request

Tony from Legends at the Comfort Suites introduced himself and asked to use the library parking lots when the library is closed. He offered to send insurance documentation, clean up of the parking lot before and after use and to monitor the parking used with stickers.

Mr. Sullivan recommended a monthly lease agreement and a dollar amount, even as little as \$1.00, be added to the agreement. He also offered examples of similar lease agreements in which the Village has recently participated.

Director Setzer stated that she will draw up an possible parking lot agreement with input from other similar agreements already in place in the village and distribute it at next month's meeting.

OLD BUSINESS

Adult Furniture Replacement Project

Director Setzer will proceed with getting pricing information on the items that need replacement for presentation at the April meeting.

Homeless Situation

Director Setzer stated that a number of patrons are unhappy with the homeless people spending their time at the library.

Triton Art Display

Triton representatives visited the library and will use the Computer Lab wall to display their art. The art will be changed every semester. They also offered to teach classes photography for young adults and children. Also, to design a new library logo.

FINANCIAL REPORT

A MOTION was made by Jennifer Jones and seconded by Ellen Melnitzke to approve the Treasurer's Report for March 2014 for checks # 27204 through # 27248 totaling \$ 63,316.62 from the General Revenue Fund. Motion carried.

LIBRARIAN'S REPORT

A MOTION was made by Malgorzata Rostecka and seconded by Sandra Rosario to approve the February 2014 Librarian's Report. Motion carried.

COMMITTEE REPORTS

Budget and Finance

Meeting was held and attendees agree with Director Setzer's recommendations. The budget will be presented for voting at April meeting.

Operations

Parking lot project is out for bid.

Communications

James R. Jirik requests subscriptions to the Wall Street Journal and New York Times.

Randy Rushed and Martin Ziegler each made separate requests for Rosetta Stone for French, Spanish and Japanese from basic to intermediate levels.

NEW BUSINESS

Director Setzer and President Stachura will be leaving for ALA in Las Vegas June 27, 2014. They will miss the Village's Centennial Parade, though plans will be made to ensure that the Library participates on June 28, 2014.

Julia Rostecka presented some ideas for craft classes:

- 1 or 2 classes to make stuffed toys. The supplies needed are knitting needles, fiber fill stuffing, crochet hooks, scissors, yarn, plastic needles and optional safety eyes.
- 1 class to make duct tape wallets. The supplies needed are duct tape, cutting board, plastic (Please save!), exacto knives, Velcro, scissors, and key rings.
- 1 class to make bead animals. The supplies needed are plastic lacing thread, beads, scissors, and key rings.

ADJOURNMENT

A MOTION was made by Ellen Melnitzke and seconded by Sandra Rosario to adjourn the meeting. Motion carried. The meeting was adjourned at 7:51pm.

The next Library Board Meeting will be Thursday, April 17, 2014, at 7:00pm.

Respectfully submitted,

Jennifer Jones

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Secretary