

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
THURSDAY, AUGUST 23, 2012**

CALL TO ORDER

President Stachura called the meeting to order at 7:00pm.

ROLL CALL

Catherine Stachura, Ellen Melnitzke, Carrie Jordan, Barbara Piltaver, Sandra Rosario, Malgorzata Rostecka, Tina J Setzer, Library Director. Absent: Mary Tedei

A quorum was present.

MINUTES

A MOTION was made by Malgorzata Rostecka and seconded by Barbara Piltaver, to approve the minutes of June 21, 2012. The motion was approved.

A MOTION was made by Barbara Piltaver and seconded by Malgorzata Rostecka, to approve the Emergency Board Meeting minutes of July 10, 2012. The motion was approved.

OLD BUSINESS

Update of Power Outage - Ms Setzer reported she received a letter from Selective Insurance regarding the power outage claim. The check for \$25,000.00 has been received and represents our limit for direct damage caused by a failure of utility services; the remainder of the cost (over \$55,000 incurred expenses; \$4,459.00 OT) will be pursued with ComEd. Fortunately, no equipment appears to have been damaged from this outage.

One Rosemont resident requested a credit for the month of July when the library was closed. The board discussed and decided to deny his request.

Fire Alarm Upgrades -The upgrades were performed during the outage and completed once the library had resumed power. The fire alarm was triggered on August 14, 2012, reason was not determined; however, the new strobes were not able to be reset. The fire department placed a temporary sticker on the door stating that the fire system was not working. Siemens reset the system that same day and the final inspection by the Schiller Park Fire Department was performed on August 17, 2012.

Boiler/Water Heater - The heating and air-conditioning division of Siemens visited the library during the power outage to prepare the final specs for the boiler installation. The boiler and water heater will be installed during the week of August 20, 2012.

FINANCIAL REPORT

A MOTION was made by Malgorzata Rostecka, and seconded by Carrie Jordan, to approve the Treasurer's Report for July, 2012, for checks #26221 through #26271, totaling \$96,731.59 from the General Revenue Fund. Motion carried unanimously.

A MOTION was made by Sandra Rosario, and seconded by Ellen Melnitzke, to approve the Treasurer's Report for August, 2012, for checks #26272 through #26318, totaling \$112,076.97 from the General Revenue Fund. Motion carried unanimously.

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LIBRARIAN'S REPORT

A MOTION was made by Carrie J, and seconded by SR, to approve the Librarian's Report for June, 2012. Motion carried unanimously.

A MOTION was made by Ellen Melnitzke, and seconded by Carrie Jordan, to approve the Librarian's Report for July, 2012. Motion carried unanimously.

COMMITTEE REPORTS

Planning & Policy

A meeting is scheduled for Tuesday August 28 at 6pm.

GUESTS & PUBLIC COMMENTARY

No one was in attendance.

NEW BUSINESS

2012 Holiday Schedule -- Director Setzer passed out the holiday schedule. A MOTION was made by Carrie Jordan, and seconded by Malgorzata Rostecka, to approve the 2012 Holiday Schedule. Motion carried unanimously.

2012 Board Meeting Schedule -- Director Setzer passed out the 2012 Board Meeting Schedule. A MOTION was made by Sandra Rosario, and seconded by Malgorzata Rostecka, to approve the 2012 Board Meeting Schedule. Motion carried unanimously.

Annual Medical Insurance Review -- Director Setzer distributed medical insurance quotes from Matsock, from our current carrier Aetna, Humana, and Blue Cross/Blue Shield. After discussion ensued, a MOTION was made by Malgorzata Rostecka, and seconded by Sandra Rosario, to accept Blue Cross/Blue Shield's bid, which is \$ 22,867.97 less than Aetna's annual premium. Motion carried.

ADJOURNMENT

A MOTION was made by Malgorzata Rostecka, and duly seconded by Carrie Jourdan, to adjourn the meeting. The meeting was adjourned at 7:25pm.

The next Library Board Meeting will be Thursday, September 28, 2012, at 7pm in the Lower Level of the Library.

Respectfully submitted,

Ellen Melnitzke

Ellen Melnitzke

Secretary

Mydocs/library board/minutes August, 2012