

**SCHILLER PARK PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE BOARD MEETING:
THURSDAY, APRIL 19, 2012**

CALL TO ORDER

President Stachura called the meeting to order at 7:02pm.

ROLL CALL

Catherine Stachura, Mary Tedei, Ellen Melnitzke, Carrie Jordan, Barbara Piltaver, Sandra Rosario, Malgorzata Rostecka, Tina J Setzer, Library Director.

A quorum was present.

MINUTES

A MOTION was made by Carrie Jordan and seconded by Barbara Piltaver, to approve the minutes of March 22, 2012. The motion was approved as amended.

OLD BUSINESS

Update of Renovation Project – Ms Setzer reported that the clean up tasks for the general contractor is ending. The library roof repair has been completed and the front entrance foyer roof installed. The front entrance foyer title was replaced and the slope fixed. As soon as the boiler is not needed anymore, the leak will be fixed. Also the marquee electrical issues were addressed.

Quote from Siemens / Spectrum for the Fire Alarm System for the computer room addition was presented for a cost of \$21,000. A MOTION was made by Ellen Melnitzke, and duly seconded by Mary Tedei, to approve the quote by Siemens Industry Inc for the Fire system for Computer room addition. Motion carried.

FINANCIAL REPORT

A MOTION was made by Malgorzata Rostecka , and seconded by Mary Tedei, to approve the Treasurer's Report for March 31, 2012, for checks #26073 through #26114, totaling \$176,608.13 from the General Revenue Fund. Motion carried unanimously.

LIBRARIAN'S REPORT

A MOTION was made by Malgorzata Rostecka, and seconded by Barbara Piltaver, to approve the Librarian's Report for March, 2012. Motion carried unanimously.

Also distributed were the Management Team Meeting Minutes of March 22, 2012 and Staff Meeting Minutes of March 29, 2012.

COMMITTEE REPORTS

Planning & Policy

Public Library Non-Resident Cards - A MOTION was made by Sandra Rosario, and duly seconded by Malgorzata Rostecka, to approve the \$220.00 Non-Resident Fee for 2012. Motion carried.

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Employee Relations

There will be a meeting on May 24th following the regular board meeting.

Communications

Chair Rostecka reported Leigh Styan wrote to request that we provide The Economist magazine.

Wish List

The following was incorporated into this coming year's budget: Furniture, parking lot repair.

GUESTS & PUBLIC COMMENTARY

No one was in attendance.

EXECUTIVE SESSION

A motion was made by Carrie Jordan, and duly seconded by Barbara Piltaver, to go into Executive Session to discuss annual staff salary review and the library director's two-year contract. Motion Carried. Present Stachura called the Executive session meeting to order at 7:20pm.

The meeting was adjourned at 7:56pm.

NEW BUSINESS

Approval of Annual Budget 2012-13

A MOTION was made by Barbara Piltaver, and duly seconded by Catherine Stachura, to approve the Annual Budget 2012-13. Motion approved.

ADJOURNMENT

A MOTION was made by Carrie Jordan, and duly seconded by Barbara Piltaver, to adjourn the meeting. The meeting was adjourned at 8:15:pm.

The next Library Board Meeting will be Thursday, May , 2012, at 7pm in the Lower Level of the Library.

Respectfully submitted,

Ellen Melnitzke

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Secretary

Mydocs/library board/minutes April, 2012