

SCHILLER PARK PUBLIC LIBRARY

BOARD OF DIRECTOR'S

MINUTES OF THE BOARD MEETING, NOVEMBER 18, 2010

The regular meeting of the Schiller Park Public Library was called to order at 7:00 P.M. by the President, Mary Tedei.

PRESENT: Sandy Dybal, Carrie Jordan, Elizabeth Kaya, Mary Tedei, Tina J. Setzer, Library Director and Rae Elgin, Acting Recording Secretary.

ABSENT: Catherine Stachura, Ron Joseph.

MINUTES

Mrs. Sandy Dybal **moved to approve the minutes from the September, 2010 Board Meeting.**

Seconded by Mrs. Carrie Jordan.

Motion carried unanimously.

OLD BUSINESS

None.

FINANCIAL REPORT

Ms. Elizabeth Kaya **moved to approve the Treasurer's Report for October, 2010 for checks #25136 through # 25179 totaling \$217,739.38 from the General Revenue Fund.**

Seconded by Mrs. Sandy Dybal.

Motion carried unanimously.

President Tedei presented the **petty cash** money to Ms. Setzer in the amount of **\$199.72.**

Ms. Sandy Dybal **moved to approve the Treasurer's Report for November, 2010 for checks #25180 through #25228 totaling \$61,723.53 from the General Revenue Fund.**

Seconded by Mrs. Carrie Jordan.

Motion carried unanimously.

President Tedei presented the **petty cash** money to Ms. Setzer in the amount of **\$195.88.**

LIBRARIAN'S REPORT

Mrs. Carrie Jordan **moved to approve the Librarian's Report for September, 2010.**

Seconded by Mr. Sandy Dybal.

Motion carried unanimously.

Mrs. Carrie Jordan **moved to approve the Librarian's Report for October, 2010.**

Seconded by Mr. Sandy Dybal.

Motion carried unanimously.

BUDGET AND FINANCE

Mrs. Carrie Jordan **moved to approve the Acceptance of the Tax Levy for 2011.**

Seconded by Mr. Elizabeth Kaya.

Motion carried unanimously.

PLANNING AND POLICY

Mrs. Carrie Jordan **moved to approve the Acceptance of the Trustee By-Laws.**

Seconded by Mr. Elizabeth Kaya.

Motion carried unanimously.

OPERATIONS

No Meeting - No Report.

EMPLOYEE RELATIONS

No Meeting - No Report. Two staff members Joanna Lukis and Lupe Rodriguez were elected to the committee.

COMMUNICATIONS

None.

WISH LIST

No Meeting - No Report.

SPECIAL PROJECT

None.

GUESTS

None.

EXECUTIVE SESSION

None.

NEW BUSINESS

Mrs. Carrie Jordan **moved to approve the Acceptance of the Holiday Staff Gift and Party.**

Seconded by Mr. Elizabeth Kaya.

Motion carried unanimously.

Mrs. Sandy Dybal **moved to approve the Acceptance of the December Board meeting Date change to Wednesday, December 15th at 6:00 p.m. To be followed by the Staff and Board Holiday Party.**

Seconded by Mr. Elizabeth Kaya.

Motion carried unanimously.

COMMUNICATIONS

None.

Mr. Carrie Jordan **moved for adjournment at 7:16 P.M.**

Seconded by Mrs. Sandy Dybal.

Motion carried unanimously.

The next Library Board Meeting will be Wednesday, December 15, 2010 in the Lower Level of the Library.

Respectfully Submitted,

Sandy Dybal
Secretary