

SCHILLER PARK PUBLIC LIBRARY

BOARD OF DIRECTOR'S

MINUTES OF THE BOARD MEETING, NOVEMBER 18, 2010

The regular meeting of the Schiller Park Public Library was called to order at 7:00 P.M. by the President, Mary Tedei.

PRESENT: Sandy Dybal, Carrie Jordan, Elizabeth Kaya, Mary Tedei, Tina J. Setzer, Library Director and Rae Elgin, Acting Recording Secretary.

ABSENT: Catherine Stachura, Ron Joseph.

MINUTES

Mrs. Sandy Dybal **moved to approve the minutes from the September, 2010 Board Meeting.**

Seconded by Mrs. Carrie Jordan.

Motion carried unanimously.

OLD BUSINESS

None.

FINANCIAL REPORT

Ms. Elizabeth Kaya **moved to approve the Treasurer's Report for October, 2010 for checks #25136 through # 25179 totaling \$217,739.38 from the General Revenue Fund.**

Seconded by Mrs. Sandy Dybal.

Motion carried unanimously.

President Tedei presented the **petty cash** money to Ms. Setzer in the amount of **\$199.72.**

Ms. Sandy Dybal **moved to approve the Treasurer's Report for November, 2010 for checks #25180 through #25228 totaling \$61,723.53 from the General Revenue Fund.**

Seconded by Mrs. Carrie Jordan.

Motion carried unanimously.

President Tedei presented the **petty cash** money to Ms. Setzer in the amount of **\$195.88.**

LIBRARIAN'S REPORT

Mrs. Carrie Jordan **moved to approve the Librarian's Report for September, 2010.**

Seconded by Mr. Sandy Dybal.

Motion carried unanimously.

Mrs. Carrie Jordan **moved to approve the Librarian's Report for October, 2010.**

Seconded by Mr. Sandy Dybal.

Motion carried unanimously.

## BUDGET AND FINANCE

Mrs. Carrie Jordan **moved to approve the Acceptance of the Tax Levy for 2011.**

Seconded by Mr. Elizabeth Kaya.

Motion carried unanimously.

## PLANNING AND POLICY

Mrs. Carrie Jordan **moved to approve the Acceptance of the Trustee By-Laws.**

Seconded by Mr. Elizabeth Kaya.

Motion carried unanimously.

## OPERATIONS

No Meeting - No Report.

## EMPLOYEE RELATIONS

No Meeting - No Report. Two staff members Joanna Lukis and Lupe Rodriguez were elected to the committee.

## COMMUNICATIONS

None.

## WISH LIST

No Meeting - No Report.

## SPECIAL PROJECT

None.

## GUESTS

None.

## EXECUTIVE SESSION

None.

## NEW BUSINESS

Mrs. Carrie Jordan **moved to approve the Acceptance of the Holiday Staff Gift and Party.**

Seconded by Mr. Elizabeth Kaya.

Motion carried unanimously.

